



Terence R. McAuliffe
Governor

Maurice A. Jones
Secretary of Commerce
and Trade

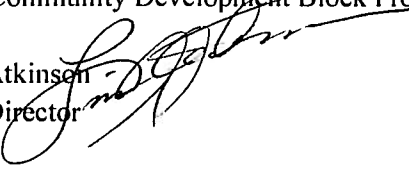
COMMONWEALTH of VIRGINIA

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

William C. Shelton
Director

POLICY MEMORANDUM #2014-03
ADDENDUM TO FY 2014 CDBG MANAGEMENT MANUAL
December 18, 2014

TO: Current Community Development Block Project Partners

FROM: Lisa A. Atkinson
Deputy Director 

SUBJECT: Additional Template for the Environmental Review Record
2014 Grant Management Manual - Appendix 2A

Attached is the template for **Part II of Appendix 2A, the Environmental Review Record** that was inadvertently omitted from the 2014 Grant Management Manual. Please incorporate completion of this document into the process when an Environmental Assessment is required. This information will be uploaded to the 2014 Grant Management Manual that appears on the DHCD website by early January. We suggest you insert this information onto the appropriate file on the flash drive you received at the workshop in August. Contact your assigned Community Development Specialist should you have questions or comments.

Thank you for your continued support of our programs and please, enjoy your holiday season.

Attachment

cc: Tamarah Holmes, DHCD
Joanne Peerman, DHCD