

**MINORITY-OWNED AND FEMALE-OWNED
BUSINESS NOTICE**

*[Instructions: Publish as a **legal notice** in a **regional paper** with a multi-county circulation of 15,000 or greater.]*

(Insert Grantee's Name) is preparing to carry out *(Insert Name of Project)* through the use of Virginia Community Development Block Grant Funds. In the implementation of this project the following kinds of contracts will be issued and procurements made:

- a. List of construction and service contracts*
- b. List of construction subcontracts, major, specific equipment and general types of materials to be used*

(Insert Grantee's Name) is soliciting the participation of minority-owned and female-owned businesses, contractors and suppliers in carrying out this project. Such businesses may be included on appropriate bid and procurement lists by submitting a written request within ten (10) days of this notice. Requests should state the name, address, product or service, and how the firm qualifies as a minority or female owned business concern.

Such requests should be addressed to:

Name of Designated Official

Address

Grantee's Phone Numbers

Virginia Relay: 711

Grantee's Fax Number

All above referenced procurements will be made on a competitive basis.

THIS PAGE INTENTIONALLY LEFT BLANK