

VIRGININA MANUFACTURED HOUSING BOARD
MEETING MINUTES
November 12, 2025
Virginia Housing Center
4224 Cox Road, Glen Allen, Virginia 23260

Members Present

Mr. Michael Sandkuhler, Chair
Ms. Carey L. Allen, Vice-Chair
Mr. Walter Cleaton
Mr. Stephen Geiser
Mr. Keith W. Hicks
Mr. Daniel J. McCormick (arrived after
proposed regulation updates)
Mr. Jamey Young

Members Absent

Mr. Mark Pressley
Mr. Robbie B. Rutherford

Call to Order

The meeting of the Manufactured Housing Board ("Board") was called to order at approximately 10:00 a.m. by Chair Sandkuhler.

Roll Call

The roll was called by Secretary Travis Luter and a quorum was present. Mr. Justin I. Bell, legal counsel for the Board, from the Attorney General's Office, was not present.

Approval of Minutes

The draft minutes of the September 26, 2024 meeting in the Board members' agenda package were considered. Mr. Cleaton moved to approve the minutes as presented. The motion was seconded by Mr. Hicks and passed unanimously.

Public Comment

Chair Sandkuhler opened the meeting for public comment. Mr. Luter advised that Randy Grumbine signed up to speak. Mr. Grumbine provided an industry update.

New Business

Proposed Regulations Update:

Jeff Brown, Deputy Director of Building and Fire Regulation, provided the members with an update on the status of the proposed regulations which had been published for public comment. Mr. Brown further informed the members the next step would be to draft the final regulations.

Old Business

Future Regulations for Discussion:

No action taken (Reminder list for next code cycle)

1. Elimination of the salesperson license (Article 4)
2. Termination of employment (13VAC6-20-150)

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3. Felony (13VAC6-20-170 B5)
4. Inspection prior to sale (13VAC6-20-80 A&B)
5. Transaction Recovery Fund Cost/Fees – possible reduction (Part VII)

Committee Reports None

**Construction Regulation
Administrator's Report**

Brian Hilderbrand, Construction Regulation Administrator, provided updates on the following:

- Significant changes to the HUD Standards (CFR 3280 and 3285)
- Editorial changes to the HUD Standards (CFR 3282 and 3286)
- Current cases being processed by SBCO staff
- Off-Site Construction training being provided throughout the Commonwealth.

Secretary's Report

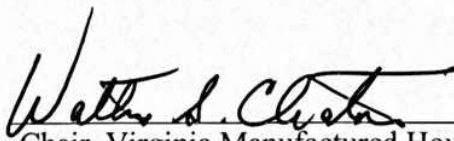
Mr. Luter pointed the Board members to the copy of Manufactured Housing Board Policies #2 presented in the Board members' agenda package on page 12. After a brief discussion, Ms. Allen moved to re-adopt Policy #2 as written in compliance with §2.2-3708.3. The motion was seconded by Mr. Hicks and passed unanimously.

Mr. Luter informed the Board the next scheduled meeting was January 8, 2026 and to be held at the Virginia Housing Center.

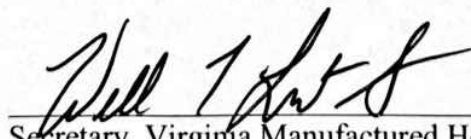
Mr. Luter provided an update on the three draft policies staff is currently working on and informed the members that staff will have them ready to present for review and consideration at a future meeting after January 8, 2026.

Adjournment

There being no further business, the meeting was adjourned by proper motion at approximately 12:00 pm.



Chair, Virginia Manufactured Housing Board



Secretary, Virginia Manufactured Housing Board