



Glenn Youngkin  
Governor

Caren Merrick  
Secretary of  
Commerce and Trade

# COMMONWEALTH of VIRGINIA

Bryan W. Horn  
Director

## DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

### **Commission on Local Government**

**May 12 2022**

**11:00 A.M.**

**Henrico, Virginia**

#### Members Present

Stephanie Davis, PhD (attending virtually)  
Diane M. Linderman, PE, Chair  
Rosemary M. Mahan  
Edwin S. Rosado  
Ceasor T. Johnson, D.Min, Vice Chair

#### Members Absent

None

#### Call to Order

The Commission on Local Government (CLG) Chair, Diane M. Linderman, called the meeting to order at 11:00 a.m.

Ms. Grace Wheaton, Senior Policy Analyst at the Virginia Department of Housing and Community Development (DHCD) initiated a role call vote. Ms. Wheaton informed Chair Linderman that a quorum of Ms. Linderman, Ms. Mahan, and Mr. Rosado was present in person.

Dr. Davis attended the meeting virtually via google meets from Wyth County, Virginia, due to a personal matter.

#### Administration

After discussion, the draft agenda was adopted unanimously on a motion by Mr. Rosado and second by Ms. Mahan.

The minutes from the March 10<sup>th</sup> regular meeting were adopted unanimously on a motion by Ms. Mahan and second by Mr. Rosado without discussion.

Ms. Linderman opened the floor for the public comment period. No members of the public appeared before the Commission for the public comment period. The public comment period was closed.

Ms. Wheaton and Mr. LeGrand Northcutt, Senior Policy Analyst at DHCD, gave a report on staffing for the Commission by DHCD. Mr.



Northcutt will be taking over the administrative responsibilities for the Commission from Ms. Wheaton beginning with the July meeting.

Commending resolutions for former commissioners and staff

Ms. Wheaton presented the commending resolutions for Commissioner Michael Amyx, Mr. David Conmy, and Mr. Cody Anderson. The resolutions were approved unanimously on a motion by Ms. Mahan and second by Mr. Rosado without discussion. The resolutions will be mailed to Dr. Davis for her to sign before the July meeting.

Annual cash proffers survey for FY 2022

Ms. Wheaton presented the questions for the annual cash proffers survey that will be sent to all localities that collected cash proffer income on July 1, 2022. The questions are the same as previous years with updates to reflect the most current fiscal year. Staff plans to report the findings of the survey at the September meeting.

Dr. Johnson joined the meeting in person during this discussion at 11:20 am.

At the recommendation of Dr. Davis, the meeting packet will be updated to include all of the proposed questions for the survey.

Ms. Mahan moved to approve the survey questions with a second by Mr. Rosado. The motion passed unanimously.

2022 General Assembly session update

Mr. Northcutt gave an update on the Martinsville reversion.

Ms. Wheaton presented an update on the fiscal impact statements score cards for the 2022 Session. She noted that, in future years, the scorecard methodology may change because staff is interested in overhauling the fiscal impact statement process.

At the recommendation of Dr. Davis, the meeting packet will be updated with technical changes related to abbreviations. Dr. Davis further offered to assist with future changes to the fiscal impact statement process.

Ms. Wheaton and Mr. Northcutt gave an update on bills of interest to the Commission.

Ms. Wheaton and Mr. Northcutt gave an update on studies in which the Commission will be involved, in which it could be involved, or which are of interest.



After discussion, the commission nominated Ms. Mahan to act as Commission liaison to DHCD's HB 445 Broadband Expansion Stakeholder Advisory Group to provide technical assistance. The group will make its recommendations to the Broadband Advisory Committee by September 30, 2022.

The commission nominated Ms. Linderman to participate in the Virginia Code Commission's SB 417 study of public requirements for localities if asked by the Code Commission.

Dr. Johnson updated the Commission on the requirements of his work. Because he has accepted a chaplaincy, he will be stepping back from any additional Commission obligations.

Copies of the studies and bills of interest will be provided to the Commission after the meeting.

FY 2020 Fiscal Stress Report Ms. Wheaton presented an update on the FY 2020 Fiscal Stress Report. Every locality except Hopewell has submitted data for the report. This will be the first report using data affected by the COVID-19 pandemic.

The Auditor of Public Account's fiscal distress report will be provided to the Commissioners for reference after the meeting.

Schedule of Regular Meetings Ms. Linderman noted to the Commission that the next regular meeting will take place on July 14, with the following meeting scheduled for September 8.

Dr. Johnson expressed concern that Thursday meetings may not work with his new work schedule and suggested rescheduling future meetings for Fridays. His request will be considered further by staff.

Other There was no other business.

Adjournment Ms. Mahan moved to adjourn with a second by Mr. Rosado. The motion passed unanimously.

