



**Consolidated Plan**  
**Consolidated Annual Performance Evaluation Report**  
**2019 – 2020**

**Program Year: July 1, 2019 – June 30, 2020**

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

This report is the second CAPER for the five-year 2018-2023 Consolidated Plan. The state has made significant progress toward establishing priorities specific to the development of affordable housing units that are accessible and targeted to special needs housing. These efforts have resulted in state housing policy development, coordinated efforts to provide community-based housing and services for individuals with intellectual/developmental disabilities, and dedicated state resources for affordable housing, permanent supportive housing, and rapid re-housing.

In addition, the state has worked to develop in coordination with Virginia Continuums of Care (CoCs) standard performance measures. On-going coordination and the restructuring of funding priorities have resulted in a significant reduction in homelessness in Virginia.

Furthermore, Virginia has been acutely focused on addressing housing insecurity issues that have arisen during the COVID-19 pandemic. Higher construction material costs and social distancing requirements have reduced overall production numbers for rental/homebuyer construction and rehabilitation and homeowner rehabilitation.

### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Create Competitive and Sustainable Communities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	200000	175601	87.80%	35000	79236	226.39%
Create Competitive and Sustainable Communities	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	250000	62	0.02%	40000	448	1.12%
Create Competitive and Sustainable Communities	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5000	478	9.56%	1000	200	20.00%
Create Competitive and Sustainable Communities	Non-Housing Community Development	CDBG: \$	Facade treatment/business building rehabilitation	Business	450	173	38.44%	50	14716	29,432.00%

Create Competitive and Sustainable Communities	Non-Housing Community Development	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	200	781	390.50%	40	331	827.50%
Create Competitive and Sustainable Communities	Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	450	1001	222.44%	80	727	908.75%
Create Competitive and Sustainable Communities	Non-Housing Community Development	CDBG: \$	Businesses assisted	Businesses Assisted	60	176	293.33%	15	192	1,280.00%
Create Competitive and Sustainable Communities	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	50	231	462.00%	10	648	6,480.00%
Increase access to affordable housing	Affordable Housing	HOME: \$ / HTF: \$	Rental units constructed	Household Housing Unit	400	27	6.75%	80	33	41.25%
Increase access to affordable housing	Affordable Housing	HOME: \$ / HTF: \$	Rental units rehabilitated	Household Housing Unit	400	66	16.50%	80	33	41.25%

Increase access to affordable housing	Affordable Housing	HOME: \$ / HTF: \$	Homeowner Housing Added	Household Housing Unit	25	0	0.00%	5	10	200.00%
Increase access to affordable housing	Affordable Housing	HOME: \$ / HTF: \$	Homeowner Housing Rehabilitated	Household Housing Unit	500	18	3.60%	100	29	29.00%
Increase access to affordable housing	Affordable Housing	HOME: \$ / HTF: \$	Direct Financial Assistance to Homebuyers	Households Assisted	350	62	17.71%	80	57	71.25%
Increase housing options for special needs	Non-Homeless Special Needs	HOPWA: \$ / HOME: \$ / HTF: \$	Rental units constructed	Household Housing Unit	50	17	34.00%	10	10	100.00%
Increase housing options for special needs	Non-Homeless Special Needs	HOPWA: \$ / HOME: \$ / HTF: \$	Rental units rehabilitated	Household Housing Unit	50	25	50.00%	10	10	100.00%
Increase housing options for special needs	Non-Homeless Special Needs	HOPWA: \$ / HOME: \$ / HTF: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	875	227	25.94%	175	254	145.14%
Reduce homelessness	Homeless	ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	12500	1496	11.97%	2500	2426	97.04%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

The Virginia CDBG program makes funding available to local governments for planning and implementing community development projects in non-entitlement localities. Each project and activity utilizing CDBG funding must meet a national objective.

Highest priority for CDBG projects are based off the regional priorities given by the Planning District Commissions of which localities are a part. Based off the given ranking, projects are awarded points on whether the project is higher on the regional priority score.

Virginia plans to utilize CDBG-CV resources towards addressing and responding to urgent needs related to the COVID-19 pandemic.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	HOPWA	ESG	HTF
White	124	152	79	1,379	0
Black or African American	198	265	163	1,210	0
Asian	0	14	2	31	0
American Indian or American Native	0	0	0	11	0
Native Hawaiian or Other Pacific Islander	0	0	0	5	0
<b>Total</b>	<b>322</b>	<b>431</b>	<b>244</b>	<b>2,636</b>	<b>0</b>
Hispanic	4	42	102	239	0
Not Hispanic	318	389	142	2,549	0

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

HOPWA number of individuals who qualified their household for assistance was 254. Ten households are not included in the race categories above. ESG reflects adults served during the program year. No National Housing Trust Fund projects were completed in the 2019-2020 program year.

**CR-15 - Resources and Investments 91.520(a)**

**Identify the resources made available**

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	28,963,651	14,069,180
HOME	public - federal	10,595,914	8,746,053
HOPWA	public - federal	1,087,223	791,702
ESG	public - federal	2,885,391	2,328,798
HTF	public - federal	4,432,124	1,736,781

**Table 3 - Resources Made Available**

**Narrative**

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

HOME MBE WBE data - due to the COVID pandemic limited contracting and related data are available.



## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

Three primary housing initiatives continue to account for most of the leverage. Federal and state low-income housing tax credits stimulated private sector investment in affordable rental housing projects. The permanent financing (mortgage) that accompanies each affordable housing unit in the Homeownership Assistance Program accounts for a significant amount of leveraged private sector funding. Additionally, the availability of state, other federal and private sector funds to address various aspects of homelessness also accounts for a sizable amount of the funding leveraged by the CPD annual allocation.

ESG match requirements were met with state general fund resources for rapid re-housing, shelter operations, and homeless prevention. The HOME match was met with the Virginia Housing Trust Fund.

CDBG: We do not have a defined match requirement. In the review process of applicants for the Competitive round, we evaluate the leverage in the area of Costs and Commitments (out a total ranking of 1000 points this area carries a maximum scoring 125 points which commitments accounts for 64% of the 125 points). In the area of Economic Development Open Submission, the required amount for private investment from the business is based on the locality's fiscal stress which may range from \$100,000 to 3 million dollars.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	35,759,615
2. Match contributed during current Federal fiscal year	3,550,000
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	39,309,615
4. Match liability for current Federal fiscal year	2,470,670
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	36,838,945

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
Church Hill North Phase 1B Seniors	11/04/2019	750,000	0	0	0	0	0	0
Columbia Hills East	08/30/2019	750,000	0	0	0	0	0	0
Cypress Landing	04/21/2020	600,000	0	0	0	0	0	0
Gilliam Place East	08/30/2019	700,000	0	0	0	0	0	0
New Clay House II	09/20/2019	750,000	0	0	0	0	0	0

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at begin-ning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
1,397,359	724,214	763,457	0	1,358,117

Table 7 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
<b>Sub-Contracts</b>						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	0	0	0			
Number	0	0	0			
<b>Sub-Contracts</b>						
Number	0	0	0			
Dollar Amount	0	0	0			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired		0		0		
Businesses Displaced		0		0		
Nonprofit Organizations Displaced		0		0		
Households Temporarily Relocated, not Displaced		0		0		
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	2,500	2,426
Number of Non-Homeless households to be provided affordable housing units	375	162
Number of Special-Needs households to be provided affordable housing units	195	274
<b>Total</b>	<b>3,070</b>	<b>2,862</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	2,675	2,680
Number of households supported through The Production of New Units	95	43
Number of households supported through Rehab of Existing Units	230	72
Number of households supported through Acquisition of Existing Units	70	57
<b>Total</b>	<b>3,070</b>	<b>2,852</b>

Table 12 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The COVID pandemic has resulted in social distancing requirements and higher material costs. These conditions have decreased overall the number of completed production units during this program year.

**Discuss how these outcomes will impact future annual action plans.**

DHCD anticipates a continued need to respond to the impacts of the COVID pandemic. This includes using resources to address the immediate COVID pandemic crisis. In addition, DHCD anticipates continued higher costs of materials, shortages of trade contractors and workers, and ongoing social distancing measures.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>	<b>HTF Actual</b>
Extremely Low-income	16	0	0
Low-income	114	95	
Moderate-income	159	57	
<b>Total</b>	<b>289</b>	<b>152</b>	

**Table 13 – Number of Households Served**

### **Narrative Information**

Please note, while multiple NHT projects are underway, none were completed during the program year.

**CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**  
**Evaluate the jurisdiction’s progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The state requires that all Virginia Continuums of Care (CoCs) and individual service providers utilize a coordinated assessment system. The coordinated assessment system must assure that all homeless persons are assessed by a common tool and receive appropriate services based on the standards of care. The coordinated assessment must assure access to services for individuals experiencing homelessness especially unsheltered persons through a “no wrong door” and “no side door” approach.

**Addressing the emergency shelter and transitional housing needs of homeless persons**

The Commonwealth of Virginia leverages both state and federal resources to address the needs of homelessness individuals and families. These resources include those for prevention, rapid re-housing, and shelter operations. Notably, DHCD has also utilized ESG-CV and HOPWA-CV to respond to housing insecurity related to COVID-19. The state’s goals are to reduce the number of individuals experiencing homelessness, to shorten the length of homelessness, and to reduce the numbers of people returning to homelessness.

The Commonwealth has transitioned to a CoC-based application process for the allocation of both state and federal homeless assistance and prevention funding. CoC application reviews and funding levels are based, in part, on local alignment with these state goals. These measures have helped to reduce homelessness in Virginia.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The Commonwealth of Virginia leverages state resources to divert low-income individuals and families from homelessness. The state’s program requires that homeless prevention providers participate in coordinated assessment systems and that prevention resources are targeted to those seeking homeless assistance in order to better target those most likely to become homeless.

Virginia has also utilized newly available federal and state COVID-19 resources towards homelessness prevention efforts.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Virginia's goals and transition to CoC-based funding have continued to better align state resources to focus on permanent housing solutions.



**CR-30 - Public Housing 91.220(h); 91.320(j)**

**Actions taken to address the needs of public housing**

Not applicable.

**Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

While DHCD requires that CHDO projects involve tenants in management decisions, DHCD is not a state housing authority and does not have authority over any local housing authorities.

**Actions taken to provide assistance to troubled PHAs**

Not applicable.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

DHCD works through public forums and the annual Governor's Housing Conference. DHCD, along with other key partners, such as the Virginia Housing Coalition and Housing Opportunities Made Equal, work to help identify and encourage the removal of public policies that serve as a barrier to affordable housing. Despite the pandemic, DHCD continued to offer public forums, such as the conference, through virtual means.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

DHCD's HOME-funded Affordable and Special Needs Housing program, a development financing program for affordable rental and homebuyer development, has been redesigned to better meet the needs of underserved populations. Beginning with the 2014 – 2015 program year all applications for funding must include a Site and Neighborhood Standard form and the review panel considers project location as an important part of the overall project selection criteria.

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

DHCD considered proposed measures to address lead-based paint hazards in its selection process for the Affordable and Special Needs Housing (ASNH) program. Projects receiving ASNH investments are required to maintain the property to assure continued lead-based paint hazards compliance. DHCD conducts regular property standards inspection to monitor for compliance. In addition, sub-recipients are required to give notice, conduct visual inspections, and required mediations for all homeowner rehabilitation and direct homebuyer assistance programs.

In 2019, DHCD was awarded a Lead Paint and Healthy Homes grant to be used for lead abatement, administrative, and capacity building activities across the Commonwealth except in those localities that have their own HUD lead grants - the cities of Richmond and Roanoke and the county of Chesterfield. DHCD is partnering with local health departments, and with other state agencies (i.e., Department of Health, Department of Social Services) and with our existing network of providers within our Rehabilitation Program Portfolio to implement the program statewide, except as noted above.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

DHCD's goals, programs, and policies benefit families in Virginia by providing homeless assistance and prevention services that seek to either keep families in their homes or help them find permanent housing. These programs address barriers to housing and focus on leveraging mainstream resources

whereby families may access resources reducing their level of poverty.

Housing development activities seek to provide affordable housing to moderate- to very low-income housing households. These activities also include homeownership assistance and Individuals Development Accounts (IDA) that help families build financial assets and improve their overall personal wealth, as well as a demonstration project to help move residents from areas of highly concentrated poverty to neighborhoods with lower poverty concentrations. Other programs managed through DHCD work to improve overall economic conditions. In these cases, DHCD provides help developing needed infrastructure and technical assistance that helps communities to be competitive and sustainable.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

DHCD works with many different organizations, both public and private, to carry out the Consolidated Plan. The community economic development activities are carried out through contractual agreements with units of local government. Please note that while individual localities are not listed, a total of nearly 300 localities are considered a part of the institutional delivery system. The housing activities, both production and preservation activities, are accomplished through partnerships with units of local government, non-profits, housing developers, and specifically through partnerships with state-certified Community Housing Development Organizations (CHDOs). Homelessness, HIV/AIDS, and other special needs services result from DHCD's relationship with Continuums of Care and a network of non-profit service providers including shelters and units of local government across the state of Virginia.

Appropriate service coverage and the logistics of getting the funding and activities to the areas of need within Virginia are on-going challenges. The solution in many cases is long-term and evolving. DHCD works with community-based organizations to develop local assets for meeting local needs. DHCD puts special emphasis on CHDO development and encourages partnerships and collaborations in the work that is done.

Public housing authorities (PHAs) are components in the statewide system for the delivery of affordable housing. Local housing authorities are established through the auspices of local government, subject to state enabling legislation. Neither the state nor DHCD specifically has direct oversight for local PHAs, however we may partner with these entities through a grantee or project sponsor relationship to complete local projects or activities.

DHCD does certify local plans and projects' consistency with the state program's Consolidated Plan. DHCD has recently invested in several Rental Assistance Demonstration (RAD) projects, efforts led by local PHAs to recapitalize the aging inventory of affordable housing.

The Governor has made housing a priority with a special emphasis on homelessness, disabilities, and other special housing needs that recognize the linkages between housing and economic development. During the COVID-19 pandemic, the state has invested additional resources to the Virginia Housing Trust Fund, which includes set-aside funding for a Rent and Mortgage Relief Program.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The state established a coordinated program between multiple state agencies to address transitioning developmental/intellectual disabled individuals from institutional settings to housing within communities. Lessons-learned from the program's initial implementation and expansion have assisted the state in developing overall statewide coordination between public and private housing and social service agencies. This effort was expanded to address housing needs of people with serious mental illness and the chronically homeless population.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

Applicants for the Affordable and Special Needs Housing (ASNH) program (HOME program that develops affordable rental units) must submit affirmative marketing plans. These plans are reviewed by DHCD staff at the time of application. Affirmative marketing plans are threshold requirements for ASNH funding. Any project selected through the application process must implement the approved affirmative marketing plan.

Onsite compliance reviews monitor for compliance with the affirmative marketing plan once the ASNH projects are complete and in operation. Due to the COVID-19 pandemic, as of March 2020, all onsite monitoring was postponed until further notice.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

For performance reports, notices are published in several newspapers across the Commonwealth. All notices included the address, phone number, TDD and time for submitting comments. The draft CAPER information is published online and made available in hard copy as requested.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

### **Grant Funding Caps:**

Business District Revitalization: Increased from \$35,000 (2019) to \$40,000

Housing: Increased from \$30,000 (2019) to \$35,000

Comprehensive Community Development: Increased from \$40,000 (2019) to \$45,000

Regional: Increased from \$50,000 (2019) to \$60,000

The maximum grant funding caps were increased per funding activity based on feedback received during the 2020 CDBG public input process.

Grantees of CDBG funds are now eligible to receive additional funding to cover administrative costs. Per feedback during CDBG public input process, the increase in administrative funds was designed to support the planning and administrative operations required to carry out DHCD grants. The increase in available administrative funds is also meant to support the capacity efforts of the grantee.

### **Housing Rehabilitation**

Scattered site housing was added as an eligible housing rehabilitation activity to increase the number of eligible high-quality housing rehabilitation projects. Based on feedback received during the CDBG input process, it was determined that grantees would benefit from scattered-site housing rehabilitation to provide funding to assist local communities. The primary purpose of creating a scattered-site housing activity was to increase the overall benefit of low- to moderate-income (LMI) individuals.

### **Urgent Need**

The Urgent Need deadline application was extended through the end of the year in order to better align recovery funding with the hurricane season as well as to more fully offer Urgent Need funding throughout the calendar year to assist localities as needed.

### **Community Service Facility**

Available funding limits increased from \$700,000 to \$800,000.

Based on feedback received during the public input process, increasing the maximum grant award would encourage the submission of more high-quality projects as well as meet additional local community needs.

### **Business District Revitalization**

Available funding limits increased from \$700,000 to \$800,000.

Based on feedback received during the public input process, increasing the maximum grant award would encourage the submission of more high-quality projects as well as meet additional local community needs.

**Post Award Process**

The timeline between award date and contract date between DHCD and the grantee was extended from 90 days to 120 days to ensure the timely and efficient completion of a grantee's pre-contract activities.

**Local Innovation**

DHCD expanded the Local Innovation program to coincide with the Governor's priority to increase the number of multi-purpose community centers throughout the Commonwealth. Local Innovation projects are designed to meet locality-wide needs and increase the number of LMI beneficiaries. Multi-Purpose Community Centers are now an allowable use under Local Innovation grants. The CDBG grant allowance includes a maximum of \$500,000 for construction budgets when 51% LMI benefit is met at the time of application.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 24 CFR 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

The following project was inspected during the program year. As a result of COVID-19, all other scheduled inspections for this year were initially postponed, then canceled altogether. Tentative plans are being made to resume file inspections in January of 2021. We are exploring whether to resume file inspection virtually or in person. No definitive plan has been determined with regard to unit inspections.

Park's Edge in Charlottesville

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24 CFR 91.520(e) and 24 CFR 92.351(a)**

Applicants for the Affordable and Special Needs Housing (ASNH) program (HOME program that develops affordable rental units) must submit affirmative marketing plans. These plans are reviewed by DHCD staff at the time of application. Affirmative marketing plans are threshold requirements for ASNH funding. Any project selected through the application process must implement the approved affirmative marketing plan. Onsite compliance reviews monitor for compliance with the affirmative marketing plan. Notably, to ensure the safety of staff and grantees during COVID-19, all onsite compliance reviews have been postponed. Please see the Fair Housing Activities attachment to this CAPER for more details.

### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

HOME program income is used on Affordable and Special Needs HOME-funded projects. These are primarily affordable rental, but can also include homebuyer projects.

### **Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 24 CFR 91.320(j)**

DHCD targets its HOME funds toward the development and preservation of affordable housing in the



Commonwealth. Approximately 75 percent of projects receiving HOME funds have LIHTC commitments. The LIHTCs are administered through a sister agency, Virginia Housing. DHCD and Virginia Housing have mechanisms in place to share project information. Virginia Housing is the servicer of the ASNH loans on most projects funded through the ASNH program.

## CR-55 - HOPWA 91.520(e)

### Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

<b>Number of Households Served Through:</b>	<b>One-year Goal</b>	<b>Actual</b>
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	150	197
Tenant-based rental assistance	50	71
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0	0
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0	0

**Table 14 – HOPWA Number of Households Served**

### Narrative

The total unduplicated number served with HOPWA funds is 254 households.

**CR-56 - HTF 91.520(h)**

**Describe the extent to which the grantee complied with its approved HTF allocation plan and the requirements of 24 CFR part 93.**

DHCD has obligated and/or made preliminary offers on all prior years of the National House Trust Fund (HTF). Please note -while several HTF projects are underway, no HTF projects were completed during the program year.

Tenure Type	0 – 30% AMI	0% of 30+ to poverty line (when poverty line is higher than 30% AMI)	% of the higher of 30+ AMI or poverty line to 50% AMI	Total Occupied Units	Units Completed, Not Occupied	Total Completed Units
Rental	0	0	0	0	0	0
Homebuyer	0	0	0	0	0	0

**Table 15 - CR-56 HTF Units in HTF activities completed during the period**

**CR-58 – Section 3**

Identify the number of individuals assisted and the types of assistance provided

<b>Total Labor Hours</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
--------------------------	-------------	-------------	------------	--------------	------------

Table 15 – Total Labor Hours

<b>Qualitative Efforts - Number of Activities by Program</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
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Table 16 – Qualitative Efforts - Number of Activities by Program

**Narrative**

**CR-60 - ESG 91.520(g) (ESG Recipients only)**

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

**1. Recipient Information—All Recipients Complete**

**Basic Grant Information**

**Recipient Name** VIRGINIA  
**Organizational DUNS Number** 809391881  
**UEI**  
**EIN/TIN Number** 541083047  
**Identify the Field Office** RICHMOND  
**Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance** Richmond/Henrico, Chesterfield, Hanover Counties  
 CoC

**ESG Contact Name**

**Prefix** Ms  
**First Name** Lyndsi  
**Middle Name**  
**Last Name** Austin  
**Suffix**  
**Title** Associate Director

**ESG Contact Address**

**Street Address 1** 600 E. Main St.  
**Street Address 2** Suite 300  
**City** Richmond

CAPER

**State** VA  
**ZIP Code** -  
**Phone Number** 8043717100  
**Extension**  
**Fax Number**  
**Email Address** lyndsi.austin@dhcd.virginia.gov

**ESG Secondary Contact**

**Prefix** Ms  
**First Name** Sandra  
**Last Name** Powell  
**Suffix**  
**Title** Senior Deputy Director  
**Phone Number** 8046138769  
**Extension**  
**Email Address** Sandra.Powell@dhcd.virginia.gov

**2. Reporting Period—All Recipients Complete**

**Program Year Start Date** 07/01/2019  
**Program Year End Date** 06/30/2020

**3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name:** CARPENTER'S SHELTER  
**City:** Alexandria  
**State:** VA  
**Zip Code:** 22314, 1621  
**DUNS Number:** 617049671  
**UEI:**  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 273115

**Subrecipient or Contractor Name:** COUNCIL OF COMMUNITY SERVICES

**City:** Roanoke

**State:** VA

**Zip Code:** 24004, 0598

**DUNS Number:** 926483611

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 83026

**Subrecipient or Contractor Name:** HAMPTON DEPT. OF HUMAN SERVICES

**City:** Hampton

**State:** VA

**Zip Code:** 23669, 3801

**DUNS Number:** 066019902

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Unit of Government

**ESG Subgrant or Contract Award Amount:** 167329

**Subrecipient or Contractor Name:** MERCY HOUSE

**City:** Harrisonburg

**State:** VA

**Zip Code:** 22803, 1478

**DUNS Number:** 797416971

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 76434

**Subrecipient or Contractor Name:** ST. JOSEPH'S VILLA

**City:** Richmond

**State:** VA

**Zip Code:** 23227, 1306

**DUNS Number:** 616823048

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 148895

**Subrecipient or Contractor Name:** DOORWAYS FOR WOMEN (DVP)

**City:** Arlington

**State:** VA

**Zip Code:** 22210, 3185

**DUNS Number:** 199005174

**UEI:**

**Is subrecipient a victim services provider:** Y

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 115047

**Subrecipient or Contractor Name:** FORKIDS, INC.

**City:** Norfolk

**State:** VA

**Zip Code:** 23508, 0044

**DUNS Number:** 019787092

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 193614

**Subrecipient or Contractor Name:** HANOVER SAFE PLACE

**City:** Ashland

**State:** VA

**Zip Code:** 23005, 1326

**DUNS Number:** 311415701

**UEI:**

**Is subrecipient a victim services provider:** Y

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 63958

**Subrecipient or Contractor Name:** MICAH ECUMENICAL MINISTRIES (RP)

**City:** Fredericksburg

**State:** VA

**Zip Code:** 22402, 3277

**DUNS Number:** 806993700

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 153018

**Subrecipient or Contractor Name:** HOMEAGAIN

**City:** Richmond

**State:** VA

**Zip Code:** 23220, 0222

**DUNS Number:** 123575573

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 67861

**Subrecipient or Contractor Name:** City of Charlottesville

**City:** Charlottesville

**State:** VA

**Zip Code:** 22902, 5325

**DUNS Number:** 074745829

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Unit of Government

**ESG Subgrant or Contract Award Amount:** 98240

**Subrecipient or Contractor Name:** ACTS - Action in Community Through Service

**City:** Dumfries

**State:** VA

**Zip Code:** 22026,

**DUNS Number:** 052280195

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 76400

**Subrecipient or Contractor Name:** Cornerstones

**City:** Reston

**State:** VA

**Zip Code:** 20190, 5360

**DUNS Number:** 621477835

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 106674



**Subrecipient or Contractor Name:** Shelter House, Inc.

**City:** Reston

**State:** VA

**Zip Code:** 20191, 1653

**DUNS Number:** 627380512

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 98230

**Subrecipient or Contractor Name:** Arlington Street Peoples' Assistance Network, Inc

**City:** Arlington

**State:** VA

**Zip Code:** 22206, 2353

**DUNS Number:** 029464588

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 106844

**Subrecipient or Contractor Name:** Commonwealth Catholic Charities

**City:** Richmond

**State:** VA

**Zip Code:** 23229, 5011

**DUNS Number:** 057876781

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 114946

**Subrecipient or Contractor Name:** Housing Families First

**City:** Richmond

**State:** VA

**Zip Code:** 23223, 4913

**DUNS Number:** 005615377

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 71075

**Subrecipient or Contractor Name:** Volunteers Of America Chesapeake

**City:** Lanham

**State:** MD

**Zip Code:** 20706, 1309

**DUNS Number:** 070355482

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 94777

**Subrecipient or Contractor Name:** New Hope Housing (Fairfax)

**City:** Alexandria

**State:** VA

**Zip Code:** 22309, 2426

**DUNS Number:** 173377243

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 82112

**Subrecipient or Contractor Name:** People Incorporated of Virginia (Foothills)

**City:** Abingdon

**State:** VA

**Zip Code:** 24210, 4703

**DUNS Number:** 030683395

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 67820

**Subrecipient or Contractor Name:** Prince William County DSS Homeless Services

**City:** Woodbridge

**State:** VA

**Zip Code:** 22192, 6811

**DUNS Number:** 003096740

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Unit of Government

**ESG Subgrant or Contract Award Amount:** 67401

## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 16 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 17 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 18 – Shelter Information



#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 19 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	0
Children	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 20 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

	Total
Male	0
Female	0
Transgender	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

Table 21 – Gender Information

**6. Age—Complete for All Activities**

	<b>Total</b>
Under 18	0
18-24	0
25 and over	0
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>0</b>

**Table 22 – Age Information**

**7. Special Populations Served—Complete for All Activities**

**Number of Persons in Households**

<b>Subpopulation</b>	<b>Total</b>	<b>Total Persons Served – Prevention</b>	<b>Total Persons Served – RRH</b>	<b>Total Persons Served in Emergency Shelters</b>
Veterans	0	0	0	0
Victims of Domestic Violence	0	0	0	0
Elderly	0	0	0	0
HIV/AIDS	0	0	0	0
Chronically Homeless	0	0	0	0
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	0	0	0	0
Chronic Substance Abuse	0	0	0	0
Other Disability	0	0	0	0
Total (Unduplicated if possible)	0	0	0	0

**Table 23 – Special Population Served**

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	0
Total Number of bed-nights provided	0
Capacity Utilization	0.00%

Table 24 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

Shelter utilization is based on shelter operations supported with ESG resources. No agencies received ESG shelter assisted during the 2019 - 2020 program year. However, ESG-CV funds were used for motel and hotel vouchers and rapid rehousing to address housing insecurities as a result of and during the COVID-19 pandemic. DHCD typically uses state resources to fund shelter operations.

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table 25 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	1,064,069	963,955	1,010,109
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	413,487	654,512	322,808
Expenditures for Housing Relocation & Stabilization Services - Services	1,082,175	942,601	979,963
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>2,559,731</b>	<b>2,561,068</b>	<b>2,312,880</b>

Table 26 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Essential Services	0	0	0
Operations	0	0	0
Renovation	0	0	0



Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Table 27 – ESG Expenditures for Emergency Shelter**

**11d. Other Grant Expenditures**

	<b>Dollar Amount of Expenditures in Program Year</b>		
	<b>2017</b>	<b>2018</b>	<b>2019</b>
Street Outreach	0	0	0
HMIS	535	0	105,237
Administration	207,545	177,489	82,816

**Table 28 - Other Grant Expenditures**

**11e. Total ESG Grant Funds**

<b>Total ESG Funds Expended</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
	2,767,811	2,738,557	2,500,933

**Table 29 - Total ESG Funds Expended**

**11f. Match Source**

	<b>2017</b>	<b>2018</b>	<b>2019</b>
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	2,767,811	2,738,557	2,500,933
Local Government	0	0	0

Private Funds	0	0	0
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>2,767,811</b>	<b>2,738,557</b>	<b>2,500,933</b>

**Table 30 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

<b>Total Amount of Funds Expended on ESG Activities</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
	5,535,622	5,477,114	5,001,866

**Table 31 - Total Amount of Funds Expended on ESG Activities**

# Attachment

# HOPWA CAPER 2019-2020



## Housing Opportunities for Persons With AIDS (HOPWA) Program

### Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outcomes

OMB Number 2506-0133 (Expiration Date: 01/31/2021)

The CAPER report for HOPWA formula grantees provides annual information on program accomplishments that supports program evaluation and the ability to measure program beneficiary outcomes as related to: maintain housing stability; prevent homelessness; and improve access to care and support. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning regulations. Reporting is required for all HOPWA formula grantees. The public reporting burden for the collection of information is estimated to average 41 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 60 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number.

Previous editions are obsolete

form HUD-40110-D (Expiration Date: 01/31/2021)

**Overview.** The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives.

HOPWA formula grantees are required to submit a CAPER demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER data to obtain essential information on grant activities, project sponsors, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

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1. Grantee Information
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**PART 2: Sources of Leveraging and Program Income**

1. Sources of Leveraging
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**PART 6: Annual Report of Continued Use for HOPWA Facility-Based Stewardship Units (Only)**

**PART 7: Summary Overview of Grant Activities**

- A. Information on Individuals, Beneficiaries and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, PHP, Facility Based Units, Master Leased Units ONLY)
- B. Facility-Based Housing Assistance

**Continued Use Periods.** Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible beneficiaries for a ten (10) years period. If no further HOPWA funds are used to support the facility, in place of completing Section 7B of the CAPER, the grantee must submit an Annual Report of Continued Project Operation throughout the required use periods. This report is included in Part 6 in CAPER. The required use period is three (3) years if the rehabilitation is non-substantial.

**Record Keeping.** Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete this report for grants management oversight purposes, except for recording any names and other identifying information. **In the case that HUD must review client-level data, no client names or identifying information will be retained or recorded. Information is reported in aggregate to HUD without personal identification. Do not submit client or personal information in data systems to HUD.**

In connection with the development of the Department's standards for Homeless Management Information Systems (HMIS), universal data elements are being collected for clients of HOPWA-funded homeless assistance projects. These project sponsor records would include: Name, Social Security Number, Date of Birth, Ethnicity and Race, Gender, Veteran Status, Disabling Conditions, Residence Prior to Program Entry, Zip Code of Last Permanent Address, Housing Status, Program Entry Date, Program Exit Date, Personal Identification Number, and Household

Identification Number. These are intended to match the elements under HMIS. The HOPWA program-level data elements include: Income and Sources, Non-Cash Benefits, HIV/AIDS Status, Services Provided, Housing Status or Destination at the end of the operating year, Physical Disability, Developmental Disability, Chronic Health Condition, Mental Health, Substance Abuse, Domestic Violence, Medical Assistance, and T-cell Count. Other HOPWA projects sponsors may also benefit from collecting these data elements. HMIS local data systems must maintain client confidentiality by using a closed system in which medical information and HIV status are only shared with providers that have a direct involvement in the client's case management, treatment and care, in line with the signed release of information from the client.

**Operating Year.** HOPWA formula grants are annually awarded for a three-year period of performance with three operating years. The information contained in this CAPER must represent a one-year period of HOPWA program operation that coincides with the grantee's program year; this is the operating year. More than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the CAPER must capture all formula grant funding used during the operating year. Project sponsor accomplishment information must also coincide with the operating year this CAPER covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for an additional operating year.

**Final Assembly of Report.** After the entire report is assembled, number each page sequentially.

**Filing Requirements.** Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the CPD Director in the grantee's State or Local HUD Field Office, and to the HOPWA Program Office: at [HOPWA@hud.gov](mailto:HOPWA@hud.gov). Electronic submission to HOPWA Program office is preferred; however, if electronic submission is not possible, hard copies can be mailed to: Office of HIV/AIDS Housing, Room 7248, U.S. Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C., 20410.

**Definitions**

**Adjustment for Duplication:** Enables the calculation of unduplicated output totals by accounting for the total number of households or units that received more than one type of HOPWA assistance in a given service category such as HOPWA Subsidy Assistance or Supportive Services. For example, if a client household received both TBRA and STRMU during the operating year, report that household in the category of HOPWA Housing Subsidy Assistance in Part 3, Chart 1, Column [1b] in the following manner:

HOPWA Housing Subsidy Assistance		[1] Outputs: Number of Households
1.	Tenant-Based Rental Assistance	1
2a.	Permanent Housing Facilities: Received Operating Subsidies/Leased units	
2b.	Transitional/Short-term Facilities: Received Operating Subsidies	
3a.	Permanent Housing Facilities: Capital Development Projects placed in service during the operating year	
3b.	Transitional/Short-term Facilities: Capital Development Projects placed in service during the operating year	
4.	Short-term Rent, Mortgage, and Utility Assistance	1
5.	Adjustment for duplication (subtract)	1
6.	TOTAL Housing Subsidy Assistance (Sum of Rows 1-4 minus Row 5)	1

**Administrative Costs:** Costs for general management, oversight, coordination, evaluation, and reporting. By statute, grantee administrative costs are limited to 3% of total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive.

**Beneficiary(ies):** All members of a household who received HOPWA assistance during the operating year including the one individual who qualified the household for HOPWA assistance as well as any other members of the household (with or without HIV) who benefitted from the assistance.

**Chronically Homeless Person:** An individual or family who: (i) is homeless and lives or resides individual or family who: (i) is homeless and lives or resides in a place not meant for human habitation, a safe haven, or in an emergency shelter; (ii) has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years; and (iii) has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002)), post traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of 2 or more of those conditions. Additionally, the statutory definition includes as chronically homeless a person who currently lives or resides in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital or other similar facility, and has resided there for fewer than 90 days if such person met the other criteria for homeless prior to entering that facility. (See 42 U.S.C. 11360(2)) This does not include doubled-up or overcrowding situations.

**Disabling Condition:** Evidencing a diagnosable substance use disorder, serious mental illness, developmental disability, chronic physical illness, or disability, including the co-occurrence of two or more of these conditions. In addition, a disabling condition may limit an individual's ability to work or perform one or more activities of daily living. An HIV/AIDS diagnosis is considered a disabling condition.

**Facility-Based Housing Assistance:** All eligible HOPWA Housing expenditures for or associated with supporting facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.

**Faith-Based Organization:** Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.

**Grassroots Organization:** An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually, and six or fewer full-time equivalent employees. Local affiliates of national organizations are not considered "grassroots."

**HOPWA Eligible Individual:** The one (1) low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." When the CAPER asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).

**HOPWA Housing Information Services:** Services dedicated to helping persons living with HIV/AIDS and their families to identify, locate, and acquire housing. This may also include fair housing counseling for eligible persons who may encounter discrimination based on race, color, religion, sex, age, national origin, familial status, or handicap/disability.

**HOPWA Housing Subsidy Assistance Total:** The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent

Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the operating year.

**Household:** A single individual or a family composed of two or more persons for which household incomes are used to determine eligibility and for calculation of the resident rent payment. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-beneficiaries (e.g. a shared housing arrangement with a roommate) who resided in the unit are not reported on in the CAPER.

**Housing Stability:** The degree to which the HOPWA project assisted beneficiaries to remain in stable housing during the operating year. See Part 5: Determining Housing Stability Outcomes for definitions of stable and unstable housing situations.

**In-kind Leveraged Resources:** These are additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.

**Leveraged Funds:** The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance are used directly in or in support of HOPWA program delivery.

**Live-In Aide:** A person who resides with the HOPWA Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See 24 CFR 5.403 and the HOPWA Grantee Oversight Resource Guide for additional reference.

**Master Leasing:** Applies to a nonprofit or public agency that leases units of housing (scattered-sites or entire buildings) from a landlord, and subleases the units to homeless or low-income tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.

**Operating Costs:** Applies to facility-based housing only, for facilities that are currently open. Operating costs can include day-to-day housing function and operation costs like utilities, maintenance, equipment, insurance, security, furnishings, supplies and salary for staff costs directly related to the housing project but not staff costs for delivering services.

**Outcome:** The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other health care and support.

**Output:** The number of units of housing or households that receive HOPWA assistance during the operating year.

**Permanent Housing Placement:** A supportive housing service that helps establish the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.

**Program Income:** Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration

requirements on program income at 2 CFR 200.307.

**Project-Based Rental Assistance (PBRA):** A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.

**Project Sponsor Organizations:** Per HOPWA regulations at 24 CFR 574.3, any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended.

**SAM:** All organizations applying for a Federal award must have a valid registration active at sam.gov. SAM (System for Award Management) registration includes maintaining current information and providing a valid DUNS number.

**Short-Term Rent, Mortgage, and Utility (STRMU) Assistance:** A time-limited, housing subsidy assistance designed to prevent homelessness and increase housing stability. Grantees may provide assistance for up to 21 weeks in any 52-week period. The amount of assistance varies per client depending on funds available, tenant need and program guidelines.

**Stewardship Units:** Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction and rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the three-year use agreement if rehabilitation is non-substantial and to the ten-year use agreement if rehabilitation is substantial.

**Tenant-Based Rental Assistance (TBRA):** TBRA is a rental subsidy program similar to the Housing Choice Voucher program that grantees can provide to help low-income households access affordable housing. The TBRA voucher is not tied to a specific unit, so tenants may move to a different unit without losing their assistance, subject to individual program rules. The subsidy amount is determined in part based on household income and rental costs associated with the tenant's lease.

**Transgender:** Transgender is defined as a person who identifies with, or presents as, a gender that is different from his/her gender at birth.

**Veteran:** A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

**Housing Opportunities for Person With AIDS (HOPWA)  
Consolidated Annual Performance and Evaluation Report (CAPER)  
Measuring Performance Outputs and Outcomes**

OMB Number 2506-0133 (Expiration Date: 01/31/2021)

**Part 1: Grantee Executive Summary**

As applicable, complete the charts below to provide more detailed information about the agencies and organizations responsible for the administration and implementation of the HOPWA program. Chart 1 requests general Grantee Information and Chart 2 is to be completed for each organization selected or designated as a project sponsor, as defined by 24 CFR 574.3.

**Note:** If any information does not apply to your organization, please enter N/A. Do not leave any section blank.

**1. Grantee Information**

<b>HUD Grant Number</b> VA18F999		<b>Operating Year for this report</b> From (mm/dd/yy) 07/01/19 To (mm/dd/yy) 06/30/20	
<b>Grantee Name</b> Commonwealth of Virginia-Department of Housing and Community Development			
<b>Business Address</b>		600 East Main Street	
<b>City, County, State, Zip</b>		Richmond	Virginia 23219 1321
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		54-1083047	
<b>DUN &amp; Bradstreet Number (DUNs):</b>		809 391 811	<b>System for Award Management (SAM):</b> Is the grantee's SAM status currently active? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, provide SAM Number: 366N4
<b>Congressional District of Grantee's Business Address</b>		Congressional District 3	
<b>*Congressional District of Primary Service Area(s)</b>			
<b>*City(ies) and County(ies) of Primary Service Area(s)</b>		Cities:	Counties:
<b>Organization's Website Address</b> www.dhod.virginia.gov		Is there a waiting list(s) for HOPWA Housing Subsidy Assistance Services in the Grantee Service Area? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, explain in the narrative section what services maintain a waiting list and how this list is administered.	

\* Service delivery area information only needed for program activities being directly carried out by the grantee.



**2. Project Sponsor Information**

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by 24 CFR 574.3. Use this section to report on organizations involved in the direct delivery of services for client households.

**Note:** If any information does not apply to your organization, please enter N/A.

<b>Project Sponsor Agency Name</b> Commonwealth Catholic Charities		<b>Parent Company Name, if applicable</b>	
<b>Name and Title of Contact at Project Sponsor Agency</b>		Jennifer Levine, Director of Supportive Housing and Homeless Services	
<b>Email Address</b>		jragley@valleyhealthlink.com	
<b>Business Address</b>		1601 Rolling Hills Drive	
<b>City, County, State, Zip,</b>		Richmond, VA 23229-2018	
<b>Phone Number (with area code)</b>		804-215-3913	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		54-0505877	<b>Fax Number (with area code)</b>
<b>DUN &amp; Bradstreet Number (DUNs):</b>		05787678	
<b>Congressional District of Project Sponsor's Business Address</b>		10th	
<b>Congressional District(s) of Primary Service Area(s)</b>		10 <sup>th</sup> , 7 <sup>th</sup> , 6 <sup>th</sup>	
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Cities: Norton	Counties:
<b>Total HOPWA contract amount for this Organization for the operating year</b>		\$100,876	
<b>Organization's Website Address</b>		www.adsresponseeffort.org	
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>	

<b>Project Sponsor Agency Name</b> City of Charlottesville		<b>Parent Company Name, if applicable</b>	
<b>Name and Title of Contact at Project Sponsor Agency</b>		Mike Murphy	
<b>Email Address</b>		Murphym@charlottesville.org	
<b>Business Address</b>		907 E. Jefferson Street	
<b>City, County, State, Zip,</b>		Charlottesville, VA 22902-5325	
<b>Phone Number (with area code)</b>		434-970-3116	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		54-6001202	<b>Fax Number (with area code)</b>
<b>DUN &amp; Bradstreet Number (DUNs):</b>		074745829	
<b>Congressional District of Project Sponsor's Business Address</b>		5 <sup>th</sup>	

<b>Congressional District(s) of Primary Service Area(s)</b>	5 <sup>th</sup>		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	City of Charlottesville, Counties of Greene, Albemarle, Nelson, Fluvanna, and Louisa		
<b>Total HOPWA contract amount for this Organization for the operating year</b>	\$240,642		
<b>Organization's Website Address</b>	www.charlottesville.org		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>	<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>		

<b>Project Sponsor Agency Name</b> Council of Community Services		<b>Parent Company Name, if applicable</b>	
<b>Name and Title of Contact at Project Sponsor Agency</b>	Matt Crookshank		
<b>Email Address</b>	mattc@chcblueridge.org		
<b>Business Address</b>	339 Salem Avenue SW		
<b>City, County, State, Zip,</b>	Roanoke, VA 24016-3606		
<b>Phone Number (with area code)</b>	540-266-7554		
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	54-0718859	<b>Fax Number (with area code)</b>	
<b>DUN &amp; Bradstreet Number (DUNs):</b>	526483611		
<b>Congressional District of Project Sponsor's Business Address</b>	6 <sup>th</sup>		
<b>Congressional District(s) of Primary Service Area(s)</b>	6 <sup>th</sup>		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Cities of Roanoke, Covington, and Salem, County of Roanoke		
<b>Total HOPWA contract amount for this Organization for the operating year</b>	\$240,754		
<b>Organization's Website Address</b>	Councilofcommunityservices.org <a href="https://councilofcommunityservices.org/">https://councilofcommunityservices.org/</a>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>	<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>		

<b>Project Sponsor Agency Name</b> FAHASS		<b>Parent Company Name, if applicable</b>	
<b>Name and Title of Contact at Project Sponsor Agency</b>	Joseph Lyttle, Executive Director		
<b>Email Address</b>	director@FAHASS.org		
<b>Business Address</b>	415 Elm Street		
<b>City, County, State, Zip,</b>	Fredericksburg, VA 22401-3313		
<b>Phone Number (with area code)</b> (540) 907-4555			
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	54-1644116	<b>Fax Number (with area code)</b>	

<b>DUN &amp; Bradstreet Number (DUNs):</b>		834428908
<b>Congressional District of Project Sponsor's Business Address</b>		1 <sup>st</sup>
<b>Congressional District(s) of Primary Service Area(s)</b>		1 <sup>st</sup> and 7 <sup>th</sup>
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		The City of Fredericksburg, Culpeper County, Fauquier County, King George County, Madison County, Orange County, Rappahannock County, Spotsylvania County, Stafford County, and Westmoreland County
<b>Total HOPWA contract amount for this Organization for the operating year</b>		\$134,157
<b>Organization's Website Address</b>		FAHASS.org <a href="https://www.fahass.org/">https://www.fahass.org/</a>
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>

<b>Project Sponsor Agency Name</b>		<b>Parent Company Name, if applicable</b>	
Lynchburg Community Action Group			
<b>Name and Title of Contact at Project Sponsor Agency</b>		Allethia Ingram, Director of Planning and Development	
<b>Email Address</b>		ingram@lyncag.org	
<b>Business Address</b>		1010 Mian Street 2 <sup>nd</sup> Floor	
<b>City, County, State, Zip,</b>		Lynchburg, VA 24504-1712	
<b>Phone Number (with area code)</b>		434-846-3174	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		54-0797340	<b>Fax Number (with area code)</b>
<b>DUN &amp; Bradstreet Number (DUNs):</b>		087345908	
<b>Congressional District of Project Sponsor's Business Address</b>		6 <sup>th</sup>	
<b>Congressional District(s) of Primary Service Area(s)</b>		6 <sup>th</sup>	
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		City of Lynchburg, Counties of Amherst, Appomattox, Bedford, Campbell, Prince Edward, Charlotte, Lunenburg	
<b>Total HOPWA contract amount for this Organization for the operating year</b>		\$91,256	
<b>Organization's Website Address</b>		Lyncag.org <a href="http://lyncag.org/">http://lyncag.org/</a>	
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>	

<b>Project Sponsor Agency Name</b>		<b>Parent Company Name, if applicable</b>	
Pittsylvania County Community Action			
<b>Name and Title of Contact at Project Sponsor Agency</b>		Cadance Sparks, Director	
<b>Email Address</b>		caparks@pccainc.org	
<b>Business Address</b>		707 Piney Forest Road	
<b>City, County, State, Zip,</b>		Danville, VA 24540-0707	

Phone Number (with area code)	434-793-5607		
Employer Identification Number (EIN) or Tax Identification Number (TIN)	54-0805640	Fax Number (with area code)	
DUN & Bradstreet Number (DUNs):	5131259225		
Congressional District of Project Sponsor's Business Address	5th		
Congressional District(s) of Primary Service Area(s)	5th		
City(ies) and County(ies) of Primary Service Area(s)	Counties of Pittsylvania, Halifax, Mecklenburg, Brunswick, and City of Danville		
Total HOPWA contract amount for this Organization for the operating year	\$129,917		
Organization's Website Address	<a href="http://www.pccainc.org/">http://www.pccainc.org/</a>		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>	Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  If yes, explain in the narrative section how this list is administered.		

Project Sponsor Agency Name Harrisonburg Community Health Center	Parent Company Name, if applicable		
Name and Title of Contact at Project Sponsor Agency	Kim Whetzel, Director of Care Management		
Email Address	kwhetzel@hburgchc.org		
Business Address	963 Reservoir Street		
City, County, State, Zip,	Harrisonburg, VA 22801-1019		
Phone Number (with area code)	540-432-3308		
Employer Identification Number (EIN) or Tax Identification Number (TIN)	020613294	Fax Number (with area code)	
DUN & Bradstreet Number (DUNs):	044292502		
Congressional District of Project Sponsor's Business Address	6th		
Congressional District(s) of Primary Service Area(s)	6th		
City(ies) and County(ies) of Primary Service Area(s)	Cities of Harrisonburg, Staunton, Lexington, Counties of Waynesboro, Augusta, Rockbridge, Bath, Highland, Shenandoah, Page		
Total HOPWA contract amount for this Organization for the operating year	\$72,972		
Organization's Website Address	<a href="http://www.hburgchc.org/">http://www.hburgchc.org/</a>		
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>	Does your organization maintain a waiting list? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  If yes, explain in the narrative section how this list is administered.		

**5. Grantee Narrative and Performance Assessment**

**a. Grantee and Community Overview**

Provide a one to three page narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website. **Note:** Text fields are expandable.

The mission of the Department of Housing and Community Development (DHCD) is to work in partnership "to make Virginia's communities safe, affordable, and prosperous places in which to live, work, and do business."

The 2019-20 Virginia Department of Housing and Community Development Program was administered through 7 project sponsors across the state of Virginia. These project sponsors provided housing assistance to 227 households. The assistance provided included:

- Short-term rent, utility, and mortgage assistance (STRUM);
- Tenant-based rental assistance (TBRA);
- Permanent Housing Placement;
- Housing Information Services; and
- Supportive Services

As an eligible state, the Commonwealth of Virginia receives a HOPWA formula grant, administered by the Department of Housing and Community Development (DHCD). Thereby, DHCD grants these HOPWA funds to eligible project sponsors (that operate outside the state's EMSAs) following a competitive application process. Currently, the state HOPWA program encompasses 31,749 square miles.

Funds received through HOPWA only supported clients and programs within Virginia's non-eligible metropolitan statistical areas. HOPWA eligible metropolitan areas receive their HOPWA allocations directly from HUD and have specific guidelines and separate processes not included within the Virginia HOPWA program process or program.

Virginia HOPWA Program Eligible Service Areas			
Counties of:			Independent Cities of:
Accomack	Franklin	Page	Bedford City
Albemarle	Frederick	Patrick	Bristol
Alleghany	Giles	Pittsylvania	Buena Vista
Amherst	Grayson	Prince Edward	Charlottesville
Appomattox	Greene	Pulaski	Covington
Augusta	Greensville	Rappahannock	Danville
Bath	Halifax	Richmond	Emporia
Bedford	Henry	Roanoke	Franklin City
Bland	Highland	Rockbridge	Galax
Botetourt	King George	Rockingham	Harrisonburg
Brunswick	Lancaster	Russell	Lexington
Buchanan	Lee	Scott	Lynchburg
Buckingham	Lunenburg	Shenandoah	Martinsville
Campbell	Madison	Smyth	Norton
Carroll	Mecklenburg	Southampton	Radford
Charlotte	Middlesex	Tazewell	Roanoke City
Craig	Montgomery	Washington	Salem
Culpeper	Nelson	Westmoreland	Staunton
Dickenson	Northampton	Wise	Waynesboro
Essex	Northumberland	Wythe	Winchester
Floyd	Nottoway		
Fluvanna	Orange		

Significantly, limited funds are available to meet all the needed housing assistance for moderate to low income individuals with HIV/AIDS in Virginia's non-eligible metropolitan statistical areas. As a result, the funds through this program were focused on direct housing assistance and supportive services for the individuals

receiving housing assistance through the HOPWA program. Project Sponsors are strongly encouraged to partner with other service providers (both public and private) to coordinate client services and fully leverage available resources in their particular service areas. Eligible housing activities (direct housing assistance) for this HOPWA program are:

- Tenant based rental assistance (TBRA)
- Short-term rental mortgage and utility assistance (STRMU)
- Permanent Housing Placement Services (Utility deposits)

The Department deducted from the State's allocation the allowable three percent for administration. These funds were used to pay staff costs associated with administering the HOPWA grant (including travel costs for required site visits, technical assistance, training, and other materials directly related to the program).

#### **b. Annual Performance under the Action Plan**

Provide a narrative addressing each of the following four items:

**1. Outputs Reported.** Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your operating year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.

The state's HOPWA program is distributed through seven experienced HOPWA providers. The numbers served overall and by type of assistance have been fairly consistent over the past three years.

**2. Outcomes Assessed.** Assess your program's success in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, and improve access to care. Compare current year results to baseline results for clients. Describe how program activities/projects contributed to meeting stated goals. If program did not achieve expected targets, please describe how your program plans to address challenges in program implementation and the steps currently being taken to achieve goals in next operating year. If your program exceeded program targets, please describe strategies the program utilized and how those contributed to program successes.

Most (95 percent) of those served with TBRA remained in stable permanent housing situations. This is down from 96 percent in the prior year. Forty (40) percent of those receiving STRMU were stable in what is considered permanent housing. This is down slightly from 61 percent in the prior year.

**3. Coordination.** Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.

The state includes its HOPWA program in the community-based funding strategies used to encourage local community planning to prevent and end homelessness. This means that local communities must include HOPWA in their overall assessment of available resources and make appropriate measures to leverage these resources to meet identified local needs. State grantees must assure that all state and federal HOPWA and homeless services resources are coordinated with other local and mainstream resources.

**4. Technical Assistance.** Describe any program technical assistance needs and how they would benefit program beneficiaries. The Department of Housing and Community Development continues to monitor project sponsors and provide ongoing technical assistance. No technical assistance needs outside of those measures already in place have been identified at this time.

#### **c. Barriers and Trends Overview**

Provide a narrative addressing items 1 through 3. Explain how barriers and trends affected your program's ability to achieve the objectives and outcomes discussed in the previous section.

1. Describe any barriers (including regulatory and non-regulatory) encountered in the administration or implementation of the HOPWA program, how they affected your program's ability to achieve the objectives and outcomes discussed, and,



actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected.

Transportation barriers, limited affordable housing options, and criminal backgrounds are barriers that impact the state's HOPWA program. The state's program covers predominately rural areas with limited or no access to public transportation. This means that customers have barriers to accessing HOPWA services and healthcare. Existing housing and other housing opportunities are often not located in proximity to community services. Project sponsors are coordinating access to assessments and services with other service providers to outreach to HOPWA eligible households. Coordination and flexibility in accessing services are encouraged.

HOPWA eligible clients often require ongoing rent subsidies in order to maintain affordable housing. Unfortunately, HOPWA resources are limited and not a viable long-term solution. Project sponsors are encouraged to work closely with local housing authorities to help facilitate client access to long-term subsidies. All HOPWA clients are required to seek other mainstream resources as these are available.

HOPWA project sponsors in conjunction with their local Continuum of Care are working with landlords to help eliminate criminal backgrounds as a barrier for their clients.

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population.

HOPWA funding is now being coordinated on a local level through the local Continuum of Care. This is helping to better leverage other local resources to address where appropriate housing and service needs.

3. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public. No recent studies.

**End of PART 1**

<input type="checkbox"/> HOPWA/HUD Regulations	<input type="checkbox"/> Planning	<input type="checkbox"/> Housing Availability	<input type="checkbox"/> Rent Determination and Fair Market Rents
<input type="checkbox"/> Discrimination/Confidentiality	<input type="checkbox"/> Multiple Diagnoses	<input type="checkbox"/> Eligibility	<input type="checkbox"/> Technical Assistance or Training
<input type="checkbox"/> Supportive Services	<input checked="" type="checkbox"/> Credit History	<input checked="" type="checkbox"/> Rental History	<input type="checkbox"/> Criminal Justice History
<input checked="" type="checkbox"/> Housing Affordability	<input checked="" type="checkbox"/> Geography/Rural Access	<input type="checkbox"/> Other, please explain further	

**PART 2: Sources of Leveraging and Program Income**

**1. Sources of Leveraging**

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in the Consolidated or Annual Plan and used in the delivery of the HOPWA program and the amount of leveraged dollars. In Column [1], identify the type of leveraging. Some common sources of leveraged funds have been provided as a reference point. You may add Rows as necessary to report all sources of leveraged funds. Include Resident Rent payments paid by clients directly to private landlords. Do NOT include rents paid directly to a HOPWA program as this will be reported in the next section. In Column [2] report the amount of leveraged funds expended during the operating year. Use Column [3] to provide some detail about the type of leveraged contribution (e.g., case management services or clothing donations). In Column [4], check the appropriate box to indicate whether the leveraged contribution was a housing subsidy assistance or another form of support.

**Note:** Be sure to report on the number of households supported with these leveraged funds in Part 3, Chart 1, Column d.

**A. Source of Leveraging Chart**

[1] Source of Leveraging	[2] Amount of Leveraged Funds	[3] Type of Contribution	[4] Housing Subsidy Assistance or Other Support
<b>Public Funding</b>			
Ryan White-Housing Assistance	\$210,950	Direct Assistance	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Ryan White-Other			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Housing Choice Voucher Program			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Low Income Housing Tax Credit			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
HOME			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Continuum of Care			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Emergency Solutions Grant			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:	\$139,338	Direct Assistance	<input checked="" type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
<b>Private Funding</b>			
Grants			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
In-kind Resources	\$9,200	Staff and Space	<input type="checkbox"/> Housing Subsidy Assistance <input checked="" type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
<b>Other Funding</b>			
Grantee/Project Sponsor (Agency) Cash			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Resident Rent Payments by Client to Private Landlord	\$22,608		
<b>TOTAL (Sum of all Rows)</b>	<b>\$382,096</b>		



**2. Program Income and Resident Rent Payments**

In Section 2, Chart A, report the total amount of program income and resident rent payments directly generated from the use of HOPWA funds, including repayments. Include resident rent payments collected or paid directly to the HOPWA program. Do NOT include payments made directly from a client household to a private landlord.

**Note:** Please see report directions section for definition of program income. (Additional information on program income is available in the HOPWA Grantee Oversight Resource Guide).

**A. Total Amount Program Income and Resident Rent Payment Collected During the Operating Year**

Program Income and Resident Rent Payments Collected		Total Amount of Program Income (for this operating year)
1.	Program income (e.g. repayments)	0
2.	Resident Rent Payments made directly to HOPWA Program	0
3.	<b>Total Program Income and Resident Rent Payments (Sum of Rows 1 and 2)</b>	0

**B. Program Income and Resident Rent Payments Expended To Assist HOPWA Households**

In Chart B, report on the total program income and resident rent payments (as reported above in Chart A) expended during the operating year. Use Row 1 to report Program Income and Resident Rent Payments expended on Housing Subsidy Assistance Programs (i.e., TBRA, STRMU, PHP, Master Leased Units, and Facility-Based Housing). Use Row 2 to report on the Program Income and Resident Rent Payment expended on Supportive Services and other non-direct Housing Costs.

Program Income and Resident Rent Payment Expended on HOPWA programs		Total Amount of Program Income Expended (for this operating year)
1.	Program Income and Resident Rent Payment Expended on Housing Subsidy Assistance costs	0
2.	Program Income and Resident Rent Payment Expended on Supportive Services and other non-direct housing costs	0
3.	<b>Total Program Income Expended (Sum of Rows 1 and 2)</b>	0

End of PART 2

**PART 3: Accomplishment Data Planned Goal and Actual Outputs**

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families.

**1. HOPWA Performance Planned Goal and Actual Outputs**

HOPWA Performance Planned Goal and Actual		[1] Output: Households				[2] Output: Funding	
		HOPWA Assistance		Leveraged Households		HOPWA Funds	
		a.	b.	c.	d.	e.	f.
		Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
<b>HOPWA Housing Subsidy Assistance</b>		<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
1.	Tenant-Based Rental Assistance	50	71	0	0	\$600,000	\$278,721
2a.	<b>Permanent Housing Facilities:</b> Received Operating Subsidies/Leased units (Households Served)	0	0	0	0	0	0
2b.	<b>Transitional/Short-term Facilities:</b> Received Operating Subsidies/Leased units (Households Served)	0	0	0	0	0	0
3a.	<b>Permanent Housing Facilities:</b> Capital Development Projects placed in service during the operating year (Households Served)	0	0	0	0	0	0
3b.	<b>Transitional/Short-term Facilities:</b> Capital Development Projects placed in service during the operating year (Households Served)	0	0	0	0	0	0
4.	Short-Term Rent, Mortgage and Utility Assistance	100	197	0	0	\$300,000	\$248,715
5.	Permanent Housing Placement Services	20	13	0	0	0	\$11,484
6.	Adjustments for duplication (subtract)	20	27	0	0		
7.	<b>Total HOPWA Housing Subsidy Assistance</b> (Columns a – d equal the sum of Rows 1-5 minus Row 6; Columns e and f equal the sum of Rows 1-5)	150	254	0	0	\$900,000	\$538,920
<b>Housing Development (Construction and Stewardship of facility based housing)</b>		<b>[1] Output: Housing Units</b>				<b>[2] Output: Funding</b>	
8.	Facility-based units; Capital Development Projects not yet opened (Housing Units)	0	0	0	0	0	0
9.	Stewardship Units subject to 3- or 10- year use agreements	0	0				
10.	<b>Total Housing Developed</b> (Sum of Rows 8 & 9)	0	0	0	0	0	0
<b>Supportive Services</b>		<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
11a.	Supportive Services provided by project sponsors that also delivered HOPWA housing subsidy assistance	150	254			\$200,000	\$194,075
11b.	Supportive Services provided by project sponsors that only provided supportive services	0	0			0	0
12.	Adjustment for duplication (subtract)	0	0				
13.	<b>Total Supportive Services</b> (Columns a – d equals the sum of Rows 11 a & b minus Row 12; Columns e and f equal the sum of Rows 11a & 11b)	150	254			\$200,000	\$194,075
<b>Housing Information Services</b>		<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
14.	Housing Information Services	0	0			0	0
15.	<b>Total Housing Information Services</b>					0	0

Grant Administration and Other Activities		[1] Output: Households		[2] Output: Funding	
16.	Resource Identification to establish, coordinate and develop housing assistance resources				
17.	Technical Assistance (if approved in grant agreement)				
18.	Grantee Administration (maximum 3% of total HOPWA grant)			32,617	32,323
19.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)			76,106	51,113
20.	<b>Total Grant Administration and Other Activities (Sum of Rows 16 – 19)</b>			108,723	83,436
<b>Total Expended</b>				<b>[2] Outputs: HOPWA Funds Expended</b>	
				<b>Budget</b>	<b>Actual</b>
21.	<b>Total Expenditures for operating year (Sum of Rows 7, 10, 13, 15, and 20)</b>			1,208,723	816,431

## 2. Listing of Supportive Services

Report on the households served and use of HOPWA funds for all supportive services. Do NOT report on supportive services leveraged with non-HOPWA funds.

**Data check:** Total unduplicated households and expenditures reported in Row 17 equal totals reported in Part 3, Chart 1, Row 13.

Supportive Services		[1] Output: Number of Households	[2] Output: Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance	0	0
2.	Alcohol and drug abuse services	0	0
3.	Case management	254	\$193,166
4.	Child care and other child services	0	0
5.	Education	0	0
6.	Employment assistance and training	0	0
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310	0	0
8.	Legal services	0	0
9.	Life skills management (outside of case management)	0	0
10.	Meals/nutritional services	4	900
11.	Mental health services	0	0
12.	Outreach	0	0
13.	Transportation	0	0
14.	Other Activity (if approved in grant agreement). Specify:	0	0
15.	<b>Sub-Total Households receiving Supportive Services (Sum of Rows 1-14)</b>	258	
16.	<b>Adjustment for Duplication (subtract)</b>	4	
17.	<b>TOTAL Unduplicated Households receiving Supportive Services (Column [1] equals Row 15 minus Row 16; Column [2] equals sum of Rows 1-14)</b>	254	\$194,075

**3. Short-Term Rent, Mortgage and Utility Assistance (STRMU) Summary**

In Row a, enter the total number of households served and the amount of HOPWA funds expended on Short-Term Rent, Mortgage and Utility (STRMU) Assistance. In Row b, enter the total number of STRMU-assisted households that received assistance with mortgage costs only (no utility costs) and the amount expended assisting these households. In Row c, enter the total number of STRMU-assisted households that received assistance with both mortgage and utility costs and the amount expended assisting these households. In Row d, enter the total number of STRMU-assisted households that received assistance with rental costs only (no utility costs) and the amount expended assisting these households. In Row e, enter the total number of STRMU-assisted households that received assistance with both rental and utility costs and the amount expended assisting these households. In Row f, enter the total number of STRMU-assisted households that received assistance with utility costs only (not including rent or mortgage costs) and the amount expended assisting these households. In row g, report the amount of STRMU funds expended to support direct program costs such as program operation staff.

**Data Check:** The total households reported as served with STRMU in Row a, column [1] and the total amount of HOPWA funds reported as expended in Row a, column [2] equals the household and expenditure total reported for STRMU in Part 3, Chart 1, Row 4, Columns b and f, respectively.

**Data Check:** The total number of households reported in Column [1], Rows b, c, d, e, and f equal the total number of STRMU households reported in Column [1], Row a. The total amount reported as expended in Column [2], Rows b, c, d, e, f, and g, equal the total amount of STRMU expenditures reported in Column [2], Row a.

Housing Subsidy Assistance Categories (STRMU)		[1] Output: Number of Households Served	[2] Output: Total HOPWA Funds Expended on STRMU during Operating Year
a.	Total Short-term mortgage, rent and/or utility (STRMU) assistance	197	\$248,715
b.	Of the total STRMU reported on Row a, total who received assistance with mortgage costs ONLY.	4	\$5854
c.	Of the total STRMU reported on Row a, total who received assistance with mortgage and utility costs.	2	\$5765
d.	Of the total STRMU reported on Row a, total who received assistance with rental costs ONLY.	83	\$80,652
e.	Of the total STRMU reported on Row a, total who received assistance with rental and utility costs.	56	\$115,335
f.	Of the total STRMU reported on Row a, total who received assistance with utility costs ONLY.	50	\$41,109
g.	Direct program delivery costs (e.g., program operations staff time)		\$0

End of PART 3

**Part 4: Summary of Performance Outcomes**

In Column [1], report the total number of eligible households that received HOPWA housing subsidy assistance, by type. In Column [2], enter the number of households that continued to access each type of housing subsidy assistance into next operating year. In Column [3], report the housing status of all households that exited the program.  
**Data Check:** The sum of Columns [2] (Number of Households Continuing) and [3] (Exited Households) equals the total reported in Column[1].  
**Note:** Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.

**Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)**

**A. Permanent Housing Subsidy Assistance**

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Tenant-Based Rental Assistance	71	65	1 Emergency Shelter/Streets	0	Unstable Arrangements
			2 Temporary Housing	0	
			3 Private Housing	3	Stable/Permanent Housing (PH)
			4 Other HOPWA	1	
			5 Other Subsidy	0	
			6 Institution	0	Unstable Arrangements
			7 Jail/Prison	1	
			8 Disconnected/Unknown	1	
			9 Death	0	Life Event
Permanent Supportive Housing Facilities/ Units	0	0	1 Emergency Shelter/Streets	0	Unstable Arrangements
			2 Temporary Housing	0	Temporarily Stable, with Reduced Risk of Homelessness
			3 Private Housing	0	Stable/Permanent Housing (PH)
			4 Other HOPWA	0	
			5 Other Subsidy	0	
			6 Institution	0	Unstable Arrangements
			7 Jail/Prison	0	
			8 Disconnected/Unknown	0	
			9 Death	0	Life Event

**B. Transitional Housing Assistance**

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
Transitional/ Short-Term Housing Facilities/ Units	0	0	1 Emergency Shelter/Streets	0	Unstable Arrangements
			2 Temporary Housing	0	Temporarily Stable with Reduced Risk of Homelessness
			3 Private Housing	0	Stable/Permanent Housing (PH)
			4 Other HOPWA	0	
			5 Other Subsidy	0	
			6 Institution	0	Unstable Arrangements
			7 Jail/Prison	0	
			8 Disconnected/Unknown	0	
			9 Death	0	Life Event

B1: Total number of households receiving transitional/short-term housing assistance whose tenure exceeded 24 months

**Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness (Short-Term Housing Subsidy Assistance)**

Report the total number of households that received STRMU assistance in Column [1].  
 In Column [2], identify the outcomes of the households reported in Column [1] either at the time that they were known to have left the STRMU program or through the project sponsor's best assessment for stability at the end of the operating year.  
 Information in Column [3] provides a description of housing outcomes; therefore, data is not required.  
 At the bottom of the chart:

- In Row 1a, report those households that received STRMU assistance during the operating year of this report, and the prior operating year.
- In Row 1b, report those households that received STRMU assistance during the operating year of this report, and the two prior operating years.

**Data Check:** The total households reported as served with STRMU in Column [1] equals the total reported in Part 3, Chart 1, Row 4, Column b.

**Data Check:** The sum of Column [2] should equal the number of households reported in Column [1].

**Assessment of Households that Received STRMU Assistance**

[1] Output: Total number of households	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
197	Maintain Private Housing without subsidy (e.g. Assistance provided/completed and client is stable, not likely to seek additional support)	33	Stable/Permanent Housing (PH)
	Other Private Housing without subsidy (e.g. client switched housing units and is now stable, not likely to seek additional support)	0	
	Other HOPWA Housing Subsidy Assistance	7	
	Other Housing Subsidy (PH)	0	
	Institution (e.g. residential and long-term care)	0	
	Likely that additional STRMU is needed to maintain current housing arrangements	153	Temporarily Stable, with Reduced Risk of Homelessness
	Transitional Facilities/Short-term (e.g. temporary or transitional arrangement)	0	
	Temporary/Non-Permanent Housing arrangement (e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)	1	
	Emergency Shelter/street	0	Unstable Arrangements
	Jail/Prison	0	
	Disconnected	1	
	Death	2	Life Event
	1a. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the prior operating year (e.g. households that received STRMU assistance in two consecutive operating years).		
1b. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the two prior operating years (e.g. households that received STRMU assistance in three consecutive operating years).			105



**Section 3. HOPWA Outcomes on Access to Care and Support**

**1a. Total Number of Households**

Line [1]: For project sponsors that provided HOPWA housing subsidy assistance during the operating year identify in the appropriate row the number of households that received HOPWA housing subsidy assistance (TBRA, STRMU, Facility-Based, PHP and Master Leasing) and HOPWA funded case management services. Use Row c to adjust for duplication among the service categories and Row d to provide an unduplicated household total.

Line [2]: For project sponsors that did NOT provide HOPWA housing subsidy assistance identify in the appropriate row the number of households that received HOPWA funded case management services.

**Note:** These numbers will help you to determine which clients to report Access to Care and Support Outcomes for and will be used by HUD as a basis for analyzing the percentage of households who demonstrated or maintained connections to care and support as identified in Chart 1b below.

Total Number of Households	
<b>1. For Project Sponsors that provided HOPWA Housing Subsidy Assistance:</b> Identify the total number of households that received the following HOPWA-funded services:	
a. Housing Subsidy Assistance (duplicated)-TBRA, STRMU, PHP, Facility-Based Housing, and Master Leasing	281
b. Case Management	254
c. Adjustment for duplication (subtraction)	281
d. Total Households Served by Project Sponsors with Housing Subsidy Assistance (Sum of Rows a and b minus Row c)	254
<b>2. For Project Sponsors did NOT provide HOPWA Housing Subsidy Assistance:</b> Identify the total number of households that received the following HOPWA-funded service:	
a. HOPWA Case Management	0
b. Total Households Served by Project Sponsors without Housing Subsidy Assistance	0

**1b. Status of Households Accessing Care and Support**

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report the number of households that demonstrated access or maintained connections to care and support within the operating year.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report the number of households that demonstrated improved access or maintained connections to care and support within the operating year.

**Note:** For information on types and sources of income and medical insurance/assistance, refer to Charts below.

Categories of Services Accessed	[1] For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing	254	0	Support for Stable Housing
2. Had contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan (may include leveraged services such as Ryan White Medical Case Management)	192	0	Access to Support
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan	192	0	Access to Health Care
4. Accessed and maintained medical insurance/assistance	192	0	Access to Health Care
5. Successfully accessed or maintained qualification for sources of income	196	0	Sources of Income

**Chart 1b, Line 4: Sources of Medical Insurance and Assistance include, but are not limited to the following (Reference only)**

<ul style="list-style-type: none"> <li>MEDICAID Health Insurance Program, or use local program name</li> <li>MEDICARE Health Insurance Program, or use local program name</li> </ul>	<ul style="list-style-type: none"> <li>Veterans Affairs Medical Services</li> <li>AIDS Drug Assistance Program (ADAP)</li> <li>State Children's Health Insurance Program (SCHIP), or use local program name</li> </ul>	<ul style="list-style-type: none"> <li>Ryan White-funded Medical or Dental Assistance</li> </ul>
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**Chart 1b, Row 5: Sources of Income include, but are not limited to the following (Reference only)**

<ul style="list-style-type: none"> <li>• Earned Income</li> <li>• Veteran's Pension</li> <li>• Unemployment Insurance</li> <li>• Pension from Former Job</li> <li>• Supplemental Security Income (SSI)</li> </ul>	<ul style="list-style-type: none"> <li>• Child Support</li> <li>• Social Security Disability Income (SSDI)</li> <li>• Alimony or other Spousal Support</li> <li>• Veteran's Disability Payment</li> <li>• Retirement Income from Social Security</li> <li>• Worker's Compensation</li> </ul>	<ul style="list-style-type: none"> <li>• General Assistance (GA), or use local program name</li> <li>• Private Disability Insurance</li> <li>• Temporary Assistance for Needy Families (TANF)</li> <li>• Other Income Sources</li> </ul>
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**1c. Households that Obtained Employment**

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or related case management/counseling services.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or case management/counseling services.

**Note:** This includes jobs created by this project sponsor or obtained outside this agency.

**Note:** Do not include jobs that resulted from leveraged job training, employment assistance, education or case management/counseling services.

Categories of Services Accessed	[1] For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:
Total number of households that obtained an income-producing job	44	0

End of PART 4



**PART 5: Worksheet - Determining Housing Stability Outcomes (optional)**

1. This chart is designed to assess program results based on the information reported in Part 4 and to help Grantees determine overall program performance. Completion of this worksheet is optional.

Permanent Housing Subsidy Assistance	Stable Housing (# of households remaining in program plus 3+4+5+6)	Temporary Housing (2)	Unstable Arrangements (1+7+8)	Life Event (9)
Tenant-Based Rental Assistance (TBRA)	75	0	2	0
Permanent Facility-based Housing Assistance/Units	0	0	0	0
Transitional/Short-Term Facility-based Housing Assistance/Units	0	0	0	0
<b>Total Permanent HOPWA Housing Subsidy Assistance</b>	<b>75</b>	<b>0</b>	<b>2</b>	<b>0</b>

  

Reduced Risk of Homelessness: Short-Term Assistance	Stable/Permanent Housing	Temporarily Stable, with Reduced Risk of Homelessness	Unstable Arrangements	Life Events
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)	40	154	1	2
<b>Total HOPWA Housing Subsidy Assistance</b>	<b>115</b>	<b>154</b>	<b>3</b>	<b>2</b>

**Background on HOPWA Housing Stability Codes**

**Stable Permanent Housing/Ongoing Participation**

3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self-sufficient arrangements) with reasonable expectation that additional support is not needed.

4 = Other HOPWA-funded housing subsidy assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.

5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).

6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

**Temporary Housing**

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

**Unstable Arrangements**

1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).

7 = Jail /prison.

8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

**Life Event**

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

**Tenant-based Rental Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Permanent Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Transitional/Short-Term Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Tenure Assessment.** A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

**STRMU Assistance:** Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements. Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

**End of PART 5**

**PART 6: Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)**

The Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units is to be used in place of Part 7B of the CAPER if the facility was originally acquired, rehabilitated or constructed/developed in part with HOPWA funds but no HOPWA funds were expended during the operating year. Scattered site units may be grouped together on one page.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten (10) years. If non-substantial rehabilitation funds were used, they are required to operate for at least three (3) years. Stewardship begins once the facility is put into operation.

**Note:** See definition of Stewardship Units.

**1. General information**

HUD Grant Number(s) <b>NA</b>	Operating Year for this report From (mm/dd/yy) To (mm/dd/yy) <input type="checkbox"/> Final Yr  <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6; <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10
Grantee Name <b>NA</b>	Date Facility Began Operations (mm/dd/yy) <b>NA</b>

**2. Number of Units and Non-HOPWA Expenditures**

Facility Name: <b>NA</b>	Number of Stewardship Units Developed with HOPWA funds	Amount of Non-HOPWA Funds Expended in Support of the Stewardship Units during the Operating Year
Total Stewardship Units (subject to 3- or 10- year use periods)		

**3. Details of Project Site**

Project Sites: Name of HOPWA-funded project	<b>NA</b>
Site Information: Project Zip Code(s)	
Site Information: Congressional District(s)	
Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not list <input type="checkbox"/> Not confidential; information can be made available to the public
<b>If the site is not confidential:</b> Please provide the contact information, phone, email address/location, if business address is different from facility address	

End of PART 6

**Part 7: Summary Overview of Grant Activities**

**A. Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, Facility-Based Units, Permanent Housing Placement and Master Leased Units ONLY)**

**Note:** Reporting for this section should include ONLY those individuals, beneficiaries, or households that received and/or resided in a household that received HOPWA Housing Subsidy Assistance as reported in Part 3, Chart 1, Row 7, Column b. (e.g., do not include households that received HOPWA supportive services ONLY).

**Section 1. HOPWA-Eligible Individuals Who Received HOPWA Housing Subsidy Assistance**

**a. Total HOPWA Eligible Individuals Living with HIV/AIDS**

In Chart a., provide the total number of eligible (and unduplicated) low-income individuals living with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance during the operating year. This total should include only the individual who qualified the household for HOPWA assistance, NOT all HIV positive individuals in the household.

Individuals Served with Housing Subsidy Assistance	Total
Number of individuals with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance.	254

**Chart b. Prior Living Situation**

In Chart b, report the prior living situations for all Eligible Individuals reported in Chart a. In Row 1, report the total number of individuals who continued to receive HOPWA housing subsidy assistance from the prior operating year into this operating year. In Rows 2 through 17, indicate the prior living arrangements for all new HOPWA housing subsidy assistance recipients during the operating year.

**Data Check:** The total number of eligible individuals served in Row 18 equals the total number of individuals served through housing subsidy assistance reported in Chart a above.

Category	Total HOPWA Eligible Individuals Receiving Housing Subsidy Assistance
1. Continuing to receive HOPWA support from the prior operating year	126
<b>New Individuals who received HOPWA Housing Subsidy Assistance support during Operating Year</b>	
2. Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	0
3. Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	2
4. Transitional housing for homeless persons	0
5. Total number of new Eligible Individuals who received HOPWA Housing Subsidy Assistance with a Prior Living Situation that meets HUD definition of homelessness (Sum of Rows 2 – 4)	2
6. Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	0
7. Psychiatric hospital or other psychiatric facility	0
8. Substance abuse treatment facility or detox center	0
9. Hospital (non-psychiatric facility)	0
10. Foster care home or foster care group home	0
11. Jail, prison or juvenile detention facility	2
12. Rented room, apartment, or house	116
13. House you own	7
14. Staying or living in someone else's (family and friends) room, apartment, or house	1
15. Hotel or motel paid for without emergency shelter voucher	0
16. Other	0
17. Don't Know or Refused	0
18. TOTAL Number of HOPWA Eligible Individuals (sum of Rows 1 and 5-17)	254

**c. Homeless Individual Summary**

In Chart c, indicate the number of eligible individuals reported in Chart b, Row 5 as homeless who also are homeless Veterans and/or meet the definition for Chronically Homeless (See Definition section of CAPER). The totals in Chart c do not need to equal the total in Chart b, Row 5.

Category	Number of Homeless Veteran(s)	Number of Chronically Homeless
HOPWA eligible individuals served with HOPWA Housing Subsidy Assistance	2	1

**Section 2. Beneficiaries**

In Chart a, report the total number of HOPWA eligible individuals living with HIV/AIDS who received HOPWA housing subsidy assistance (as reported in Part 7A, Section 1, Chart a), and all associated members of their household who benefitted from receiving HOPWA housing subsidy assistance (resided with HOPWA eligible individuals).

**Note:** See definition of HOPWA Eligible Individual

**Note:** See definition of Transgender.

**Note:** See definition of Beneficiaries.

**Data Check:** The sum of each of the Charts b & c on the following two pages equals the total number of beneficiaries served with HOPWA housing subsidy assistance as determined in Chart a, Row 4 below.

**a. Total Number of Beneficiaries Served with HOPWA Housing Subsidy Assistance**

Individuals and Families Served with HOPWA Housing Subsidy Assistance	Total Number
1. Number of individuals with HIV/AIDS who qualified the household to receive HOPWA housing subsidy assistance (equals the number of HOPWA Eligible Individuals reported in Part 7A, Section 1, Chart a)	254
2. Number of ALL other persons <b>diagnosed</b> as HIV positive who reside with the HOPWA eligible individuals identified in Row 1 and who benefitted from the HOPWA housing subsidy assistance	10
3. Number of ALL other persons <b>NOT diagnosed</b> as HIV positive who reside with the HOPWA eligible individual identified in Row 1 and who benefitted from the HOPWA housing subsidy	96
<b>4. TOTAL number of ALL <u>beneficiaries</u> served with Housing Subsidy Assistance (Sum of Rows 1, 2, &amp; 3)</b>	360

**b. Age and Gender**

In Chart b, indicate the Age and Gender of all beneficiaries as reported in Chart a directly above. Report the Age and Gender of all HOPWA Eligible Individuals (those reported in Chart a, Row 1) using Rows 1-5 below and the Age and Gender of all other beneficiaries (those reported in Chart a, Rows 2 and 3) using Rows 6-10 below. The number of individuals reported in Row 11, Column E, equals the total number of beneficiaries reported in Part 7, Section 2, Chart a, Row 4.

HOPWA Eligible Individuals (Chart a, Row 1)						
		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
1.	Under 18	0	0	0	0	0
2.	18 to 30 years	11	24	1	0	36
3.	31 to 50 years	69	63	0	0	132
4.	51 years and Older	52	33	1	0	86
5.	Subtotal (Sum of Rows 1-4)	132	120	2	0	254
All Other Beneficiaries (Chart a, Rows 2 and 3)						
		A.	B.	C.	D.	E.
		Male	Female	Transgender M to F	Transgender F to M	TOTAL (Sum of Columns A-D)
6.	Under 18	34	12	0	0	46
7.	18 to 30 years	9	4	0	0	13
8.	31 to 50 years	11	15	0	1	27
9.	51 years and Older	13	4	1	2	20
10.	Subtotal (Sum of Rows 6-9)	67	35	1	3	106
Total Beneficiaries (Chart a, Row 4)						
11.	TOTAL (Sum of Rows 5 & 10)	199	155	3	3	360

**c. Race and Ethnicity\***

In Chart c, indicate the Race and Ethnicity of all beneficiaries receiving HOPWA Housing Subsidy Assistance as reported in Section 2, Chart a, Row 4. Report the **race** of all HOPWA eligible individuals in Column [A]. Report the **ethnicity** of all HOPWA eligible individuals in column [B]. Report the **race** of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [C]. Report the **ethnicity** of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [D]. The summed total of columns [A] and [C] equals the total number of beneficiaries reported above in Section 2, Chart a, Row 4.

Category		HOPWA Eligible Individuals		All Other Beneficiaries	
		[A] Race [all individuals reported in Section 2, Chart a, Row 1]	[B] Ethnicity [Also identified as Hispanic or Latino]	[C] Race [total of individuals reported in Section 2, Chart a, Rows 2 & 3]	[D] Ethnicity [Also identified as Hispanic or Latino]
1.	American Indian/Alaskan Native	3	0	0	0
2.	Asian	2	0	3	0
3.	Black/African American	163	4	62	3
4.	Native Hawaiian/Other Pacific Islander	0	0	0	0
5.	White	79	10	35	8
6.	American Indian/Alaskan Native & White	0	0	0	0
7.	Asian & White	0	0	0	0
8.	Black/African American & White	0	0	3	1
9.	American Indian/Alaskan Native & Black/African American	0	0	0	0
10.	Other Multi-Racial	7	0	1	1
11.	Column Totals (Sum of Rows 1-10)	254	14	106	12

**Data Check:** Sum of Row 11 Column A and Row 11 Column C equals the total number HOPWA Beneficiaries reported in Part 3A, Section 2, Chart a, Row 4.

\*Reference (data requested consistent with Form HUD-27061 Race and Ethnic Data Reporting Form)

**Section 3. Households**

**Household Area Median Income**

Report the income(s) for all households served with HOPWA housing subsidy assistance.

**Data Check:** The total number of households served with HOPWA housing subsidy assistance should equal Part 3C, Row 7, Column b and Part 7A, Section 1, Chart a. (Total HOPWA Eligible Individuals Served with HOPWA Housing Subsidy Assistance).

**Note:** Refer to <https://www.huduser.gov/portal/datasets/il.html> for information on area median income in your community.

Percentage of Area Median Income		Households Served with HOPWA Housing Subsidy Assistance
1.	0-30% of area median income (extremely low)	162
2.	31-50% of area median income (very low)	67
3.	51-80% of area median income (low)	25
4.	<b>Total (Sum of Rows 1-3)</b>	254

**Part 7: Summary Overview of Grant Activities**  
**B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

**Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds.** If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

**1. Project Sponsor Agency Name (Required)**

Not Applicable.

**2. Capital Development**

**2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

**Note:** If units are scattered-sites, report on them as a *group and under type of Facility write "Scattered Sites."*

Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility: Not Applicable.
<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check only one box.]</b> <input type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
<input type="checkbox"/> Rehabilitation	\$	\$	
<input type="checkbox"/> Acquisition	\$	\$	
<input type="checkbox"/> Operating	\$	\$	
a.	Purchase/lease of property:		Date (mm/dd/yy):
b.	Rehabilitation/Construction Dates:		Date started:                      Date Completed:
c.	Operation dates:		Date residents began to occupy: <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:		Date started: <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:		HOPWA-funded units =                      Total Units =
f.	Is a waiting list maintained for the facility?		<input type="checkbox"/> Yes <input type="checkbox"/> No If yes, number of participants on the list at the end of operating year
g.	What is the address of the facility (if different from business address)?		
h.	Is the address of the project site confidential?		<input type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public



**2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)**

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired with or without rehab	0	0	0	0
Rental units rehabbed	0	0	0	0
Homeownership units constructed (if approved)	0	0	0	0

**3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor**

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

Note: The number units may not equal the total number of households served.

Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.

**3a. Check one only**

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

**3b. Type of Facility**

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

**Name of Project Sponsor/Agency Operating the Facility/Leased Units:**

Type of housing facility operated by the project sponsor	Total Number of Units in use during the Operating Year Categorized by the Number of Bedrooms per Units					
	SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm	5+bdrm
a. Single room occupancy dwelling						
b. Community residence						
c. Project-based rental assistance units or leased units						
d. Other housing facility Specify:						

**4. Households and Housing Expenditures**

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing	Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a. Leasing Costs	0	
b. Operating Costs	0	
c. Project-Based Rental Assistance (PBRA) or other leased units	0	
d. Other Activity (If approved in grant agreement) Specify:	0	
e. Adjustment to eliminate duplication (subtract)	0	
f. TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)	0	

# Fair Housing Activities

## Summary of Action Taken to Address the Impediments to Fair Housing

1. DHCD finalized the 2018 Analysis of the Impediments (AI) to Fair Housing based on statewide input and its citizen participation plan.
2. Discrimination in the rental and sales housing markets. Particularly, discrimination in the rental housing market based on disability, race, national origin, and familial status: DHCD includes in written agreements with housing developers a clause that the owner/developer must certify that it will comply with affirmative marketing (24 CFR 92.351), nondiscrimination and civil rights (24 CFR 92.350) requirements. Tenant selection plans are subject to DHCD approval. DHCD conducts onsite rental project monitoring throughout the HUD required affordability period to assure long-term compliance with these requirements. DHCD conducts onsite reviews to confirm that properties display fair housing logos and materials. DHCD conducts file reviews to confirm compliance with tenant selection plans. Please note, due to COVID restrictions – onsite monitoring has been suspended until after the COVID crisis.
3. Constraints in the mortgage lending market. Minorities experience higher denial rates in the mortgage markets at all income levels, particularly at the lowest income levels in the conventional loan market. Subprime mortgages are also an issue of note for minority borrowers: DHCD provides both homeowner assistance with rehabilitation and down payment and closing costs assistance to first-time homebuyers. DHCD provides both of these activities through contracts with DHCD subrecipients. DHCD contractually requires subrecipients affirmatively market the assistance and to assure nondiscrimination and civil rights.
4. Need for additional fair housing education and outreach among real estate agents, landlords, housing providers, local officials and individuals: In addition to outreach through specific programs, DHCD provides educational *opportunities through its annual Governor's Housing Conference*. This conference is widely attended by members of the real estate industry, localities, housing developers, and service providers. The 2019 *Virginia Governor's Housing Conference* included the following sessions related to fair housing:
  - *Getting Acquainted with Virginia's Federally Recognized Tribes*
  - Race: Is it a predictor of evictions?
  - Fair Housing: Renting with a criminal record
  - Addressing Youth Homelessness Through Youth Voice
  - Equitable Entrepreneurship for Main Streets
  - Engaging Missing Voices to Inspire Local Action
  - *Connecting Communities: An update on Virginia's current efforts to extend broadband*
  - Changing Face of Those Experiencing Homelessness
  - *Virginia's Eviction Prevention Road Map*
  - Revisiting Mobile Home Parks: One Solution to Affordable Housing

DHCD provides staff fair housing education opportunities. In September 2019, staff attended the Comforting Barriers Conference. DHCD was a financial sponsor of that conference as well as *Virginia Housing Alliance's Housing Credit Conference, Most Vulnerable Conference, and its Annual Housing Awards Luncheon*.

5. Disproportionate effects of certain local ordinances on members of various protected classes: While DHCD does not have authority over localities; it does seek to provide education on the impact of local ordinances through sessions *offered at the Annual Governor's Housing Conference*.
  
6. Availability and access to quality affordable housing; there are a large number of low-income households in need of affordable housing and there are a large number of cost-burdened households, especially in the rental housing market: DHCD administers programs that provide homeowner rehabilitation, down payment assistance, and rental development assistance; all to specifically preserve or create affordable and safe housing targeted to low-income households. During the 2019 – 2020 program year, DHCD assisted 29 existing low-income households with homeowner rehabilitation assistance, targeted to rural areas of Virginia to help assure that households have safe and affordable housing. In addition, DHCD provided first-time homebuyer assistance to 57 *low/moderate income households*. *DHCD's Affordable and Special Needs Housing (ASNH)* program provides financial assistance to new construction and rehabilitation rental projects. Eight ASNH projects were completed during the program year. All of these projects were HOME funded. No National Housing Trust Fund funded project was completed during the program year. Most of these are affordable to 60 percent or below area median income (AMI).

**Unit Geographic Locations**

DHCD provides assistance to help create affordable housing units and to preserve existing affordable units. A total of 19 projects were completed during the 2019 – 2020 program year. Three of these projects are homebuyer projects providing low –to moderate-income households with the opportunity to become homeowners for the first time. Two of these projects are located in one of the highest housing cost areas in Virginia (Albemarle/Charlottesville). Another ten projects are rental rehabilitation projects that either help to preserve existing affordable or created new affordable units in a gentrifying neighborhood. Six projects are new construction project that created affordable units in areas of opportunity or gentrifying revitalization zones.

Project Name	Location	Type	Minority Concentration	Area of Opportunity
Bailey Roads Apartment	Accomack	Rental –New Construction	31 percent	Revitalization
Church Hill North Senior 1B	Richmond City	Rental –New Construction	83 percent	Revitalization
New Clay House II	Richmond City	Rental –New Construction	51 percent	Revitalization
Essex Manor Apt.	Tappahannock	Rental –Rehabilitation	47 percent	Revitalization

Sycamore Towers	Petersburg	Rental –Rehabilitation	93 percent	Revitalization
Whittaker Place	Newport News	Rental –Rehabilitation	97 percent	Revitalization
Covenant Heights V	Harrisonburg	Homebuyer –New Construction	17 percent	Opportunity
Habitat JCC	Williamsburg	Homebuyer –New Construction	19 percent	Opportunity

**Expenditures on Fair Housing Related Activities**

DHCD spent at least \$70,000 on fair housing related activities during the plan year. This includes a \$10,000 sponsorship for the Confronting Barriers: Strategies for Housing Equality conference in April 2019. This conference was widely attended by many different stakeholders including a number of DHCD staff. DHCD spent another \$60,000 on fair housing related training for staff provided through *Governor’s Housing Conference*.

**Public Participation and Notices**

DHCD ran 2019 – 2020 CAPER legal notice during the week of December 7, 2020 in four newspapers; Virginia Pilot; the Roanoke Times, the Richmond Times Dispatch; and the Richmond Free Press. *DHCD’s website content has language translation options and instructions for individuals needing accommodations are included both online and in the public notice.* DHCD provides outreach efforts through homeless services input sessions including representation from Virginia Continuum of Care as well as other input opportunities. DHCD requires that subrecipients include outreach efforts to accommodate the underserved, such as minorities, the disabled, and low and very low-income persons/families. Please note –due to the COVID pandemic, all input is being collected virtually and the CAPER is being submitted at a later date.

# PR 28

IDIS - PR28

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
State of Virginia  
Performance and Evaluation Report  
For Grant Year 2015  
As of 12/17/2020  
Grant Number B15DC510001

12-17-20  
17:35  
1

**Part I: Financial Status**

**A. Sources of State CDBG Funds**

1)	State Allocation	\$16,444,780.00
2)	Program Income	
3)	Program income received in IDIS	\$135,251.83
3 a)	Program income received from Section 108 Projects (for SI type)	\$0.00
4)	Adjustment to compute total program income	\$0.00
5)	Total program income (sum of lines 3 and 4)	\$135,251.83
6)	Section 108 Loan Funds	\$0.00
7)	Total State CDBG Resources (sum of lines 1,5 and 6)	\$16,580,031.83

**B. State CDBG Resources by Use**

8)	State Allocation	
9)	Obligated to recipients	\$15,721,268.31
10)	Adjustment to compute total obligated to recipients	\$0.00
11)	Total obligated to recipients (sum of lines 9 and 10)	\$15,721,268.31
12)	Set aside for State Administration	\$430,657.92
13)	Adjustment to compute total set aside for State Administration	\$0.00
14)	Total set aside for State Administration (sum of lines 12 and 13)	\$430,657.92
15)	Set aside for Technical Assistance	\$131,053.23
16)	Adjustment to compute total set aside for Technical Assistance	\$0.00
17)	Total set aside for Technical Assistance (sum of lines 15 and 16)	\$131,053.23
18)	State funds set aside for State Administration match	\$330,657.92
19)	Program Income	
20)	Returned to the state and redistributed	
20 a)	Section 108 program income expended for the Section 108 repayment	
21)	Adjustment to compute total redistributed	\$135,251.83
22)	Total redistributed (sum of lines 20 and 21)	\$135,251.83
23)	Returned to the state and not yet redistributed	\$0.00
23 a)	Section 108 program income not yet disbursed	\$0.00
24)	Adjustment to compute total not yet redistributed	\$0.00
25)	Total not yet redistributed (sum of lines 23 and 24)	\$0.00
26)	Retained by recipients	\$135,251.83
27)	Adjustment to compute total retained	-\$135,251.83
28)	Total retained (sum of lines 26 and 27)	\$0.00

**C. Expenditures of State CDBG Resources**

29)	Drawn for State Administration	\$430,657.92
30)	Adjustment to amount drawn for State Administration	\$0.00
31)	Total drawn for State Administration	\$430,657.92
32)	Drawn for Technical Assistance	\$131,053.23
33)	Adjustment to amount drawn for Technical Assistance	\$0.00
34)	Total drawn for Technical Assistance	\$131,053.23
35)	Drawn for Section 108 Repayments	\$0.00
36)	Adjustment to amount drawn for Section 108 Repayments	\$0.00
37)	Total drawn for Section 108 Repayments	\$0.00
38)	Drawn for all other activities	\$15,483,236.74
39)	Adjustment to amount drawn for all other activities	-\$4,109,475.94
40)	Total drawn for all other activities	\$11,373,760.80

**D. Compliance with Public Service (PS) Cap**

41)	Disbursed in IDIS for PS	\$0.00
42)	Adjustment to compute total disbursed for PS	\$0.00
43)	Total disbursed for PS (sum of lines 41 and 42)	\$0.00

44)	Amount subject to PS cap	
45)	State Allocation (line 1)	\$16,444,780.00
46)	Program Income Received (line 5)	\$135,251.83
47)	Adjustment to compute total subject to PS cap	\$0.00
48)	Total subject to PS cap (sum of lines 45-47)	\$16,580,031.83
49)	Percent of funds disbursed to date for PS (line 43 / line 48)	0.00%

**E. Compliance with Planning and Administration (P/A) Cap**

50)	Disbursed in IDIS for P/A from all fund types - Combined	\$2,189,454.30
51)	Adjustment to compute total disbursed for P/A	\$124,364.74
52)	Total disbursed for P/A (sum of lines 50 and 51)	\$2,313,819.04
53)	Amount subject to Combined Expenditure P/A cap	
54)	State Allocation (line 1)	\$16,444,780.00
55)	Program Income Received (line 5)	\$135,251.83
56)	Adjustment to compute total subject to P/A cap	\$0.00
57)	Total subject to P/A cap (sum of lines 54-56)	\$16,580,031.83
58)	Percent of funds disbursed to date for P/A (line 52 / line 57) Combined Cap	13.96%
59)	Disbursed in IDIS for P/A from Annual Grant Only	\$1,754,183.00
60)	Amount subject the Annual Grant P/A cap	
61)	State Allocation	\$16,444,780.00
62)	Percent of funds disbursed to date for P/A (line 59 / line 61) Annual Grant Cap	10.67%

**Part II: Compliance with Overall Low and Moderate Income Benefit**

63) Period specified for benefit: grant years 2014 — 2016

64) Final PER for compliance with the overall benefit test: [ **No** ]

	Grant Year	2014	2015	2016
65)	Benefit LMI persons and households (1)	22,456,088.67	10,982,779.84	8,891,703.60
66)	Benefit LMI, 108 activities	0.00	0.00	0.00
67)	Benefit LMI, other adjustments	0.00	0.00	0.00
68)	Total, Benefit LMI (sum of lines 65-67)	22,456,088.67	10,982,779.84	8,891,703.60
69)	Prevent/Eliminate Slum/Blight	4,278,345.86	2,304,611.30	1,164,651.76
70)	Prevent Slum/Blight, 108 activities	0.00	0.00	0.00
71)	Total, Prevent Slum/Blight (sum of lines 69 and 70)	4,278,345.86	2,304,611.30	1,164,651.76
72)	Meet Urgent Community Development Needs	11,823.67	0.00	350.00
73)	Meet Urgent Needs, 108 activities	0.00	0.00	0.00
74)	Total, Meet Urgent Needs (sum of lines 72 and 73)	11,823.67	0.00	350.00
75)	Acquisition, New Construction, Rehab/Special	68,543.37	7,312.30	0.00
76)	Total disbursements subject to overall LMI benefit	26,814,801.57	13,294,703.44	10,056,705.36
77)	Low and moderate income benefit (line 68 / line	0.84	0.83	0.88
78)	Other Disbursements	1.00	1.00	1.00
79)	State Administration	335,742.84	430,657.92	336,230.00
80)	Technical Assistance	166,039.36	131,053.23	168,115.00
81)	Local Administration	3,648,031.61	1,758,796.38	1,215,982.02
82)	Section 108 repayments	0.00	0.00	0.00

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
State of Virginia  
Performance and Evaluation Report  
For Grant Year 2016  
As of 12/18/2020  
Grant Number B16DC510001

**Part I: Financial Status****A. Sources of State CDBG Funds**

1)	State Allocation	\$16,811,481.00
2)	Program Income	
3)	Program income received in IDIS	\$85,442.20
3 a)	Program income received from Section 108 Projects (for SI type)	\$0.00
4)	Adjustment to compute total program income	\$0.00
5)	Total program income (sum of lines 3 and 4)	\$85,442.20
6)	Section 108 Loan Funds	\$0.00
7)	Total State CDBG Resources (sum of lines 1,5 and 6)	\$16,896,923.20

**B. State CDBG Resources by Use**

8)	State Allocation	
9)	Obligated to recipients	\$12,922,971.42
10)	Adjustment to compute total obligated to recipients	\$0.00
11)	Total obligated to recipients (sum of lines 9 and 10)	\$12,922,971.42
12)	Set aside for State Administration	\$336,230.00
13)	Adjustment to compute total set aside for State Administration	\$0.00
14)	Total set aside for State Administration (sum of lines 12 and 13)	\$336,230.00
15)	Set aside for Technical Assistance	\$168,115.00
16)	Adjustment to compute total set aside for Technical Assistance	\$0.00
17)	Total set aside for Technical Assistance (sum of lines 15 and 16)	\$168,115.00
18)	State funds set aside for State Administration match	\$236,230.00
19)	Program Income	
20)	Returned to the state and redistributed	
20 a)	Section 108 program income expended for the Section 108 repayment	
21)	Adjustment to compute total redistributed	\$108,802.00
22)	Total redistributed (sum of lines 20 and 21)	\$108,802.00
23)	Returned to the state and not yet redistributed	\$0.00
23 a)	Section 108 program income not yet disbursed	\$0.00
24)	Adjustment to compute total not yet redistributed	-\$108,802.00
25)	Total not yet redistributed (sum of lines 23 and 24)	-\$108,802.00
26)	Retained by recipients	\$85,442.20
27)	Adjustment to compute total retained	-\$85,442.20
28)	Total retained (sum of lines 26 and 27)	\$0.00

**C. Expenditures of State CDBG Resources**

29)	Drawn for State Administration	\$336,230.00
30)	Adjustment to amount drawn for State Administration	\$0.00
31)	Total drawn for State Administration	\$336,230.00
32)	Drawn for Technical Assistance	\$168,115.00
33)	Adjustment to amount drawn for Technical Assistance	\$0.00
34)	Total drawn for Technical Assistance	\$168,115.00
35)	Drawn for Section 108 Repayments	\$0.00
36)	Adjustment to amount drawn for Section 108 Repayments	\$0.00
37)	Total drawn for Section 108 Repayments	\$0.00
38)	Drawn for all other activities	\$11,272,687.38
39)	Adjustment to amount drawn for all other activities	-\$224,056.29
40)	Total drawn for all other activities	\$11,048,631.09

**D. Compliance with Public Service (PS) Cap**

41)	Disbursed in IDIS for PS	\$20,298.00
42)	Adjustment to compute total disbursed for PS	\$0.00
43)	Total disbursed for PS (sum of lines 41 and 42)	\$20,298.00

44)	Amount subject to PS cap	
45)	State Allocation (line 1)	\$16,811,481.00
46)	Program Income Received (line 5)	\$85,442.20
47)	Adjustment to compute total subject to PS cap	\$0.00
48)	Total subject to PS cap (sum of lines 45-47)	\$16,896,923.20
49)	Percent of funds disbursed to date for PS (line 43 / line 48)	0.12%

**E. Compliance with Planning and Administration (P/A) Cap**

50)	Disbursed in IDIS for P/A from all fund types - Combined	\$1,552,212.02
51)	Adjustment to compute total disbursed for P/A	\$67,382.52
52)	Total disbursed for P/A (sum of lines 50 and 51)	\$1,619,594.54
53)	Amount subject to Combined Expenditure P/A cap	
54)	State Allocation (line 1)	\$16,811,481.00
55)	Program Income Received (line 5)	\$85,442.20
56)	Adjustment to compute total subject to P/A cap	\$0.00
57)	Total subject to P/A cap (sum of lines 54-56)	\$16,896,923.20
58)	Percent of funds disbursed to date for P/A (line 52 / line 57) Combined Cap	9.59%
59)	Disbursed in IDIS for P/A from Annual Grant Only	\$1,180,214.45
60)	Amount subject the Annual Grant P/A cap	
61)	State Allocation	\$16,811,481.00
62)	Percent of funds disbursed to date for P/A (line 59 / line 61) Annual Grant Cap	7.02%

**Part II: Compliance with Overall Low and Moderate Income Benefit**

63) Period specified for benefit: grant years 2014 — 2016

64) Final PER for compliance with the overall benefit test: [ **No** ]

	Grant Year	2014	2015	2016
65)	Benefit LMI persons and households (1)	22,456,088.67	10,982,779.84	8,891,703.60
66)	Benefit LMI, 108 activities	0.00	0.00	0.00
67)	Benefit LMI, other adjustments	0.00	0.00	0.00
68)	Total, Benefit LMI (sum of lines 65-67)	22,456,088.67	10,982,779.84	8,891,703.60
69)	Prevent/Eliminate Slum/Blight	4,278,345.86	2,304,611.30	1,164,651.76
70)	Prevent Slum/Blight, 108 activities	0.00	0.00	0.00
71)	Total, Prevent Slum/Blight (sum of lines 69 and 70)	4,278,345.86	2,304,611.30	1,164,651.76
72)	Meet Urgent Community Development Needs	11,823.67	0.00	350.00
73)	Meet Urgent Needs, 108 activities	0.00	0.00	0.00
74)	Total, Meet Urgent Needs (sum of lines 72 and 73)	11,823.67	0.00	350.00
75)	Acquisition, New Construction, Rehab/Special	68,543.37	7,312.30	0.00
76)	Total disbursements subject to overall LMI benefit	26,814,801.57	13,294,703.44	10,056,705.36
77)	Low and moderate income benefit (line 68 / line	0.84	0.83	0.88
78)	Other Disbursements	1.00	1.00	1.00
79)	State Administration	335,742.84	430,657.92	336,230.00
80)	Technical Assistance	166,039.36	131,053.23	168,115.00
81)	Local Administration	3,648,031.61	1,758,796.38	1,215,982.02
82)	Section 108 repayments	0.00	0.00	0.00



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U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
State of Virginia  
Performance and Evaluation Report  
For Grant Year 2017  
As of 12/18/2020  
Grant Number B17DC510001

**Part I: Financial Status****A. Sources of State CDBG Funds**

1)	State Allocation	\$16,543,303.00
2)	Program Income	
3)	Program income received in IDIS	\$76,149.45
3 a)	Program income received from Section 108 Projects (for SI type)	\$0.00
4)	Adjustment to compute total program income	\$0.00
5)	Total program income (sum of lines 3 and 4)	\$76,149.45
6)	Section 108 Loan Funds	\$0.00
7)	Total State CDBG Resources (sum of lines 1,5 and 6)	\$16,619,452.45

**B. State CDBG Resources by Use**

8)	State Allocation	
9)	Obligated to recipients	\$9,360,936.35
10)	Adjustment to compute total obligated to recipients	-\$142,439.77
11)	Total obligated to recipients (sum of lines 9 and 10)	\$9,218,496.58
12)	Set aside for State Administration	\$409,802.74
13)	Adjustment to compute total set aside for State Administration	\$0.00
14)	Total set aside for State Administration (sum of lines 12 and 13)	\$409,802.74
15)	Set aside for Technical Assistance	\$159,816.78
16)	Adjustment to compute total set aside for Technical Assistance	\$0.00
17)	Total set aside for Technical Assistance (sum of lines 15 and 16)	\$159,816.78
18)	State funds set aside for State Administration match	\$309,802.74
19)	Program Income	
20)	Returned to the state and redistributed	
20 a)	Section 108 program income expended for the Section 108 repayment	
21)	Adjustment to compute total redistributed	\$0.00
22)	Total redistributed (sum of lines 20 and 21)	\$0.00
23)	Returned to the state and not yet redistributed	\$0.00
23 a)	Section 108 program income not yet disbursed	\$0.00
24)	Adjustment to compute total not yet redistributed	\$0.00
25)	Total not yet redistributed (sum of lines 23 and 24)	\$0.00
26)	Retained by recipients	\$76,149.45
27)	Adjustment to compute total retained	\$0.00
28)	Total retained (sum of lines 26 and 27)	\$76,149.45

**C. Expenditures of State CDBG Resources**

29)	Drawn for State Administration	\$409,802.74
30)	Adjustment to amount drawn for State Administration	\$0.00
31)	Total drawn for State Administration	\$409,802.74
32)	Drawn for Technical Assistance	\$159,816.78
33)	Adjustment to amount drawn for Technical Assistance	\$0.00
34)	Total drawn for Technical Assistance	\$159,816.78
	<i>Alert! Total TA draws exceed TA set aside on line 17</i>	
35)	Drawn for Section 108 Repayments	\$0.00
36)	Adjustment to amount drawn for Section 108 Repayments	\$0.00
37)	Total drawn for Section 108 Repayments	\$0.00
38)	Drawn for all other activities	\$4,491,974.38
39)	Adjustment to amount drawn for all other activities	-\$580,483.28
40)	Total drawn for all other activities	\$3,911,491.10

**D. Compliance with Public Service (PS) Cap**

41)	Disbursed in IDIS for PS	\$0.00
42)	Adjustment to compute total disbursed for PS	\$0.00
43)	Total disbursed for PS (sum of lines 41 and 42)	\$0.00

44)	Amount subject to PS cap	
45)	State Allocation (line 1)	\$16,543,303.00
46)	Program Income Received (line 5)	\$76,149.45
47)	Adjustment to compute total subject to PS cap	\$0.00
48)	Total subject to PS cap (sum of lines 45-47)	\$16,619,452.45
49)	Percent of funds disbursed to date for PS (line 43 / line 48)	0.00%

**E. Compliance with Planning and Administration (P/A) Cap**

50)	Disbursed in IDIS for P/A from all fund types - Combined	\$1,306,594.67
51)	Adjustment to compute total disbursed for P/A	\$4,725.20
52)	Total disbursed for P/A (sum of lines 50 and 51)	\$1,311,319.87
53)	Amount subject to Combined Expenditure P/A cap	
54)	State Allocation (line 1)	\$16,543,303.00
55)	Program Income Received (line 5)	\$76,149.45
56)	Adjustment to compute total subject to P/A cap	\$0.00
57)	Total subject to P/A cap (sum of lines 54-56)	\$16,619,452.45
58)	Percent of funds disbursed to date for P/A (line 52 / line 57) Combined Cap	7.89%
59)	Disbursed in IDIS for P/A from Annual Grant Only	\$965,140.68
60)	Amount subject the Annual Grant P/A cap	
61)	State Allocation	\$16,543,303.00
62)	Percent of funds disbursed to date for P/A (line 59 / line 61) Annual Grant Cap	5.83%

**Part II: Compliance with Overall Low and Moderate Income Benefit**

63) Period specified for benefit: grant years 2016 — 2017

64) Final PER for compliance with the overall benefit test: [ **No** ]

	Grant Year	2016	2017
65)	Benefit LMI persons and households (1)	8,891,703.60	3,099,004.14
66)	Benefit LMI, 108 activities	0.00	0.00
67)	Benefit LMI, other adjustments	0.00	0.00
68)	Total, Benefit LMI (sum of lines 65-67)	8,891,703.60	3,099,004.14
69)	Prevent/Eliminate Slum/Blight	1,164,651.76	496,178.31
70)	Prevent Slum/Blight, 108 activities	0.00	0.00
71)	Total, Prevent Slum/Blight (sum of lines 69 and 70)	1,164,651.76	496,178.31
72)	Meet Urgent Community Development Needs	350.00	0.00
73)	Meet Urgent Needs, 108 activities	0.00	0.00
74)	Total, Meet Urgent Needs (sum of lines 72 and 73)	350.00	0.00
75)	Acquisition, New Construction, Rehab/Special Areas	0.00	0.00
76)	Total disbursements subject to overall LMI benefit (sum of lines 68-75)	10,056,705.36	3,595,182.45
77)	Low and moderate income benefit (line 68 / line 76)	0.88	0.86
78)	Other Disbursements	1.00	1.00
79)	State Administration	336,230.00	409,802.74
80)	Technical Assistance	168,115.00	159,816.78
81)	Local Administration	1,215,982.02	896,791.93
82)	Section 108 repayments	0.00	0.00

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U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
State of Virginia  
Performance and Evaluation Report  
For Grant Year 2018  
As of 12/18/2020  
Grant Number B18DC510001

**Part I: Financial Status****A. Sources of State CDBG Funds**

1)	State Allocation	\$18,289,253.00
2)	Program Income	
3)	Program income received in IDIS	\$188,203.13
3 a)	Program income received from Section 108 Projects (for SI type)	\$0.00
4)	Adjustment to compute total program income	-\$23,359.47
5)	Total program income (sum of lines 3 and 4)	\$164,843.66
6)	Section 108 Loan Funds	\$0.00
7)	Total State CDBG Resources (sum of lines 1,5 and 6)	\$18,454,096.66

**B. State CDBG Resources by Use**

8)	State Allocation	
9)	Obligated to recipients	\$7,351,616.94
10)	Adjustment to compute total obligated to recipients	\$0.00
11)	Total obligated to recipients (sum of lines 9 and 10)	\$7,351,616.94
12)	Set aside for State Administration	\$522,061.03
13)	Adjustment to compute total set aside for State Administration	\$0.00
14)	Total set aside for State Administration (sum of lines 12 and 13)	\$522,061.03
15)	Set aside for Technical Assistance	\$117,665.58
16)	Adjustment to compute total set aside for Technical Assistance	\$0.00
17)	Total set aside for Technical Assistance (sum of lines 15 and 16)	\$117,665.58
18)	State funds set aside for State Administration match	\$0.00
19)	Program Income	
20)	Returned to the state and redistributed	
20 a)	Section 108 program income expended for the Section 108 repayment	
21)	Adjustment to compute total redistributed	\$0.00
22)	Total redistributed (sum of lines 20 and 21)	\$0.00
23)	Returned to the state and not yet redistributed	\$0.00
23 a)	Section 108 program income not yet disbursed	\$0.00
24)	Adjustment to compute total not yet redistributed	\$0.00
25)	Total not yet redistributed (sum of lines 23 and 24)	\$0.00
26)	Retained by recipients	\$188,203.13
27)	Adjustment to compute total retained	-\$23,359.47
28)	Total retained (sum of lines 26 and 27)	\$164,843.66

**C. Expenditures of State CDBG Resources**

29)	Drawn for State Administration	\$522,061.03
30)	Adjustment to amount drawn for State Administration	\$0.00
31)	Total drawn for State Administration	\$522,061.03
32)	Drawn for Technical Assistance	\$117,665.58
33)	Adjustment to amount drawn for Technical Assistance	\$0.00
34)	Total drawn for Technical Assistance	\$117,665.58
35)	Drawn for Section 108 Repayments	\$0.00
36)	Adjustment to amount drawn for Section 108 Repayments	\$0.00
37)	Total drawn for Section 108 Repayments	\$0.00
38)	Drawn for all other activities	\$2,300,099.02
39)	Adjustment to amount drawn for all other activities	-\$164,843.66
40)	Total drawn for all other activities	\$2,135,255.36

**D. Compliance with Public Service (PS) Cap**

41)	Disbursed in IDIS for PS	\$0.00
42)	Adjustment to compute total disbursed for PS	\$0.00
43)	Total disbursed for PS (sum of lines 41 and 42)	\$0.00

44)	Amount subject to PS cap	
45)	State Allocation (line 1)	\$18,289,253.00
46)	Program Income Received (line 5)	\$164,843.66
47)	Adjustment to compute total subject to PS cap	-\$23,359.47
48)	Total subject to PS cap (sum of lines 45-47)	\$18,430,737.19
49)	Percent of funds disbursed to date for PS (line 43 / line 48)	0.00%

**E. Compliance with Planning and Administration (P/A) Cap**

50)	Disbursed in IDIS for P/A from all fund types - Combined	\$817,180.88
51)	Adjustment to compute total disbursed for P/A	-\$92,035.27
52)	Total disbursed for P/A (sum of lines 50 and 51)	\$725,145.61
53)	Amount subject to Combined Expenditure P/A cap	
54)	State Allocation (line 1)	\$18,289,253.00
55)	Program Income Received (line 5)	\$164,843.66
56)	Adjustment to compute total subject to P/A cap	-\$23,359.47
57)	Total subject to P/A cap (sum of lines 54-56)	\$18,430,737.19
58)	Percent of funds disbursed to date for P/A (line 52 / line 57) Combined Cap	3.93%
59)	Disbursed in IDIS for P/A from Annual Grant Only	\$282,400.91
60)	Amount subject the Annual Grant P/A cap	
61)	State Allocation	\$18,289,253.00
62)	Percent of funds disbursed to date for P/A (line 59 / line 61) Annual Grant Cap	1.54%

**Part II: Compliance with Overall Low and Moderate Income Benefit**

- 63) Period specified for benefit: grant years 0 — 0
- 64) Final PER for compliance with the overall benefit test: [ **No** ]

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U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 State of Virginia  
 Performance and Evaluation Report  
 For Grant Year 2019  
 As of 12/18/2020  
 Grant Number B19DC510001

**Part I: Financial Status**

**A. Sources of State CDBG Funds**

1)	State Allocation	\$18,152,427.00
2)	Program Income	
3)	Program income received in IDIS	\$46,718.94
3 a)	Program income received from Section 108 Projects (for SI type)	\$0.00
4)	Adjustment to compute total program income	\$0.00
5)	Total program income (sum of lines 3 and 4)	\$46,718.94
6)	Section 108 Loan Funds	\$0.00
7)	Total State CDBG Resources (sum of lines 1,5 and 6)	\$18,199,145.94

**B. State CDBG Resources by Use**

8)	State Allocation	
9)	Obligated to recipients	\$11,080,171.16
10)	Adjustment to compute total obligated to recipients	\$0.00
11)	Total obligated to recipients (sum of lines 9 and 10)	\$11,080,171.16
12)	Set aside for State Administration	\$463,048.54
13)	Adjustment to compute total set aside for State Administration	\$0.00
14)	Total set aside for State Administration (sum of lines 12 and 13)	\$463,048.54
15)	Set aside for Technical Assistance	\$181,524.27
16)	Adjustment to compute total set aside for Technical Assistance	\$0.00
17)	Total set aside for Technical Assistance (sum of lines 15 and 16)	\$181,524.27
18)	State funds set aside for State Administration match	\$0.00
19)	Program Income	
20)	Returned to the state and redistributed	
20 a)	Section 108 program income expended for the Section 108 repayment	
21)	Adjustment to compute total redistributed	\$0.00
22)	Total redistributed (sum of lines 20 and 21)	\$0.00
23)	Returned to the state and not yet redistributed	\$0.00
23 a)	Section 108 program income not yet disbursed	\$0.00
24)	Adjustment to compute total not yet redistributed	\$0.00
25)	Total not yet redistributed (sum of lines 23 and 24)	\$0.00
26)	Retained by recipients	\$46,718.94
27)	Adjustment to compute total retained	-\$46,718.94
28)	Total retained (sum of lines 26 and 27)	\$0.00

**C. Expenditures of State CDBG Resources**

29)	Drawn for State Administration	\$463,048.54
30)	Adjustment to amount drawn for State Administration	\$0.00
31)	Total drawn for State Administration	\$463,048.54
32)	Drawn for Technical Assistance	\$181,524.27
33)	Adjustment to amount drawn for Technical Assistance	\$0.00
34)	Total drawn for Technical Assistance	\$181,524.27
35)	Drawn for Section 108 Repayments	\$0.00
36)	Adjustment to amount drawn for Section 108 Repayments	\$0.00
37)	Total drawn for Section 108 Repayments	\$0.00
38)	Drawn for all other activities	\$70,078.41
39)	Adjustment to amount drawn for all other activities	\$0.00
40)	Total drawn for all other activities	\$70,078.41

**D. Compliance with Public Service (PS) Cap**

41)	Disbursed in IDIS for PS	\$0.00
42)	Adjustment to compute total disbursed for PS	\$0.00
43)	Total disbursed for PS (sum of lines 41 and 42)	\$0.00

44)	Amount subject to PS cap	
45)	State Allocation (line 1)	\$18,152,427.00
46)	Program Income Received (line 5)	\$46,718.94
47)	Adjustment to compute total subject to PS cap	\$0.00
48)	Total subject to PS cap (sum of lines 45-47)	\$18,199,145.94
49)	Percent of funds disbursed to date for PS (line 43 / line 48)	0.00%

**E. Compliance with Planning and Administration (P/A) Cap**

50)	Disbursed in IDIS for P/A from all fund types - Combined	\$484,418.31
51)	Adjustment to compute total disbursed for P/A	\$0.00
52)	Total disbursed for P/A (sum of lines 50 and 51)	\$484,418.31
53)	Amount subject to Combined Expenditure P/A cap	
54)	State Allocation (line 1)	\$18,152,427.00
55)	Program Income Received (line 5)	\$46,718.94
56)	Adjustment to compute total subject to P/A cap	\$0.00
57)	Total subject to P/A cap (sum of lines 54-56)	\$18,199,145.94
58)	Percent of funds disbursed to date for P/A (line 52 / line 57) Combined Cap	2.66%
59)	Disbursed in IDIS for P/A from Annual Grant Only	\$0.00
60)	Amount subject the Annual Grant P/A cap	
61)	State Allocation	\$18,152,427.00
62)	Percent of funds disbursed to date for P/A (line 59 / line 61) Annual Grant Cap	0.00%

**Part II: Compliance with Overall Low and Moderate Income Benefit**

- 63) Period specified for benefit: grant years 0 — 0
- 64) Final PER for compliance with the overall benefit test: [ **No** ]

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U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Integrated Disbursement and Information System  
State of Virginia  
Performance and Evaluation Report  
For Grant Year 2020  
As of 12/18/2020  
Grant Number B20DC510001

**Part I: Financial Status****A. Sources of State CDBG Funds**

1)	State Allocation	\$18,711,859.00
2)	Program Income	
3)	Program income received in IDIS	\$0.00
3 a)	Program income received from Section 108 Projects (for SI type)	\$0.00
4)	Adjustment to compute total program income	
5)	Total program income (sum of lines 3 and 4)	\$0.00
6)	Section 108 Loan Funds	
7)	Total State CDBG Resources (sum of lines 1,5 and 6)	\$18,711,859.00

**B. State CDBG Resources by Use**

8)	State Allocation	
9)	Obligated to recipients	\$8,581,093.83
10)	Adjustment to compute total obligated to recipients	
11)	Total obligated to recipients (sum of lines 9 and 10)	\$8,581,093.83
12)	Set aside for State Administration	\$474,237.00
13)	Adjustment to compute total set aside for State Administration	
14)	Total set aside for State Administration (sum of lines 12 and 13)	\$474,237.00
15)	Set aside for Technical Assistance	\$187,118.00
16)	Adjustment to compute total set aside for Technical Assistance	
17)	Total set aside for Technical Assistance (sum of lines 15 and 16)	\$187,118.00
18)	State funds set aside for State Administration match	
19)	Program Income	
20)	Returned to the state and redistributed	
20 a)	Section 108 program income expended for the Section 108 repayment	
21)	Adjustment to compute total redistributed	
22)	Total redistributed (sum of lines 20 and 21)	\$0.00
23)	Returned to the state and not yet redistributed	\$0.00
23 a)	Section 108 program income not yet disbursed	\$0.00
24)	Adjustment to compute total not yet redistributed	
25)	Total not yet redistributed (sum of lines 23 and 24)	\$0.00
26)	Retained by recipients	\$0.00
27)	Adjustment to compute total retained	
28)	Total retained (sum of lines 26 and 27)	\$0.00

**C. Expenditures of State CDBG Resources**

29)	Drawn for State Administration	\$0.00
30)	Adjustment to amount drawn for State Administration	
31)	Total drawn for State Administration	\$0.00
32)	Drawn for Technical Assistance	\$0.00
33)	Adjustment to amount drawn for Technical Assistance	
34)	Total drawn for Technical Assistance	\$0.00
35)	Drawn for Section 108 Repayments	\$0.00
36)	Adjustment to amount drawn for Section 108 Repayments	
37)	Total drawn for Section 108 Repayments	\$0.00
38)	Drawn for all other activities	\$886,342.45
39)	Adjustment to amount drawn for all other activities	(\$42,598.66)
40)	Total drawn for all other activities	\$843,743.79

**D. Compliance with Public Service (PS) Cap**

41)	Disbursed in IDIS for PS	\$125,672.41
42)	Adjustment to compute total disbursed for PS	
43)	Total disbursed for PS (sum of lines 41 and 42)	\$125,672.41

44)	Amount subject to PS cap	
45)	State Allocation (line 1)	\$18,711,859.00
46)	Program Income Received (line 5)	\$0.00
47)	Adjustment to compute total subject to PS cap	
48)	Total subject to PS cap (sum of lines 45-47)	\$18,711,859.00
49)	Percent of funds disbursed to date for PS (line 43 / line 48)	0.67%

**E. Compliance with Planning and Administration (P/A) Cap**

50)	Disbursed in IDIS for P/A from all fund types - Combined	\$76,932.50
51)	Adjustment to compute total disbursed for P/A	
52)	Total disbursed for P/A (sum of lines 50 and 51)	\$76,932.50
53)	Amount subject to Combined Expenditure P/A cap	
54)	State Allocation (line 1)	\$18,711,859.00
55)	Program Income Received (line 5)	\$0.00
56)	Adjustment to compute total subject to P/A cap	
57)	Total subject to P/A cap (sum of lines 54-56)	\$18,711,859.00
58)	Percent of funds disbursed to date for P/A (line 52 / line 57) Combined Cap	0.41%
59)	Disbursed in IDIS for P/A from Annual Grant Only	\$76,932.50
60)	Amount subject the Annual Grant P/A cap	
61)	State Allocation	\$18,711,859.00
62)	Percent of funds disbursed to date for P/A (line 59 / line 61) Annual Grant Cap	0.41%

**Part II: Compliance with Overall Low and Moderate Income Benefit**

- 63) Period specified for benefit: grant years \_\_\_\_\_ — \_\_\_\_\_
- 64) Final PER for compliance with the overall benefit test: [            ]

No data returned for this view. This might be because the applied filter excludes all data.



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10:00  
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