

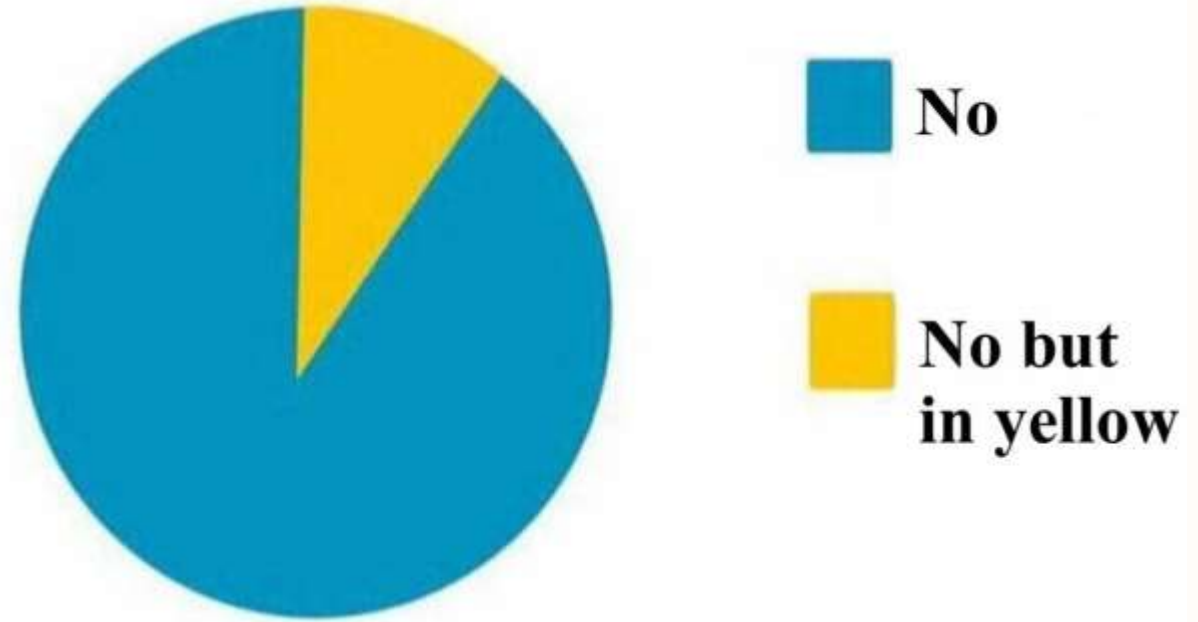
What to Expect When You're Expecting a Virtual Compliance Review

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Poll

- How many folks have completed a virtual compliance review?
- What is your preference for compliance reviews: in-person or virtual?



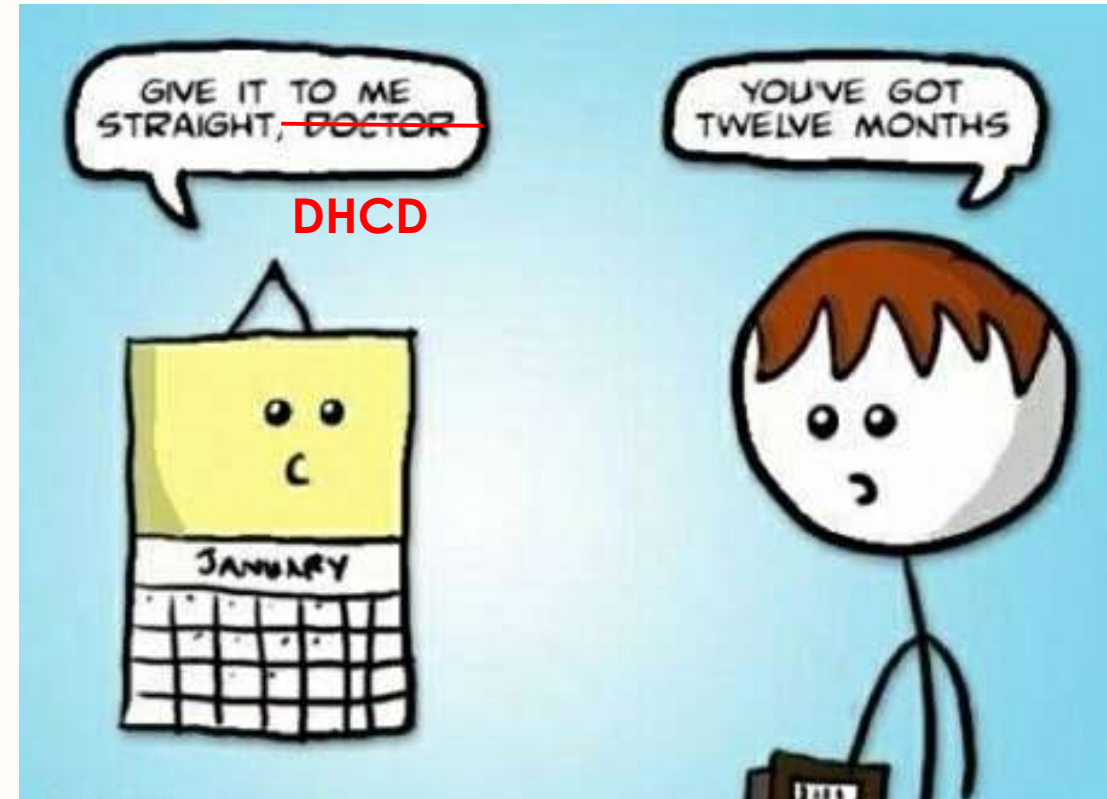
What's the Plan?

- Before the Virtual CR
- During the Virtual CR
- After the Virtual CR
- Recommendations



Before the Virtual Compliance Review

- Save the Date
- “Here We Come” Letter
- Compliance Document Checklist
- How to Send Files



Before & During the Virtual Compliance Review

- Communication with CDS
 - Email, text, phone, Google Meet
- Grant Manager and Financial Manager must be available on the day(s) of the review.



During the Virtual Compliance Review

- Documentation Review
- Virtual Inspections



After the Virtual Compliance Review

- Virtual Debrief
- Letter of Findings



After the Virtual Compliance Review

- Findings
- Concerns
- Unresolved Issues
- Corrective Action(s)



Recommendations & Reminders

- Set up files ASAP.
 - Follow the compliance document checklist.
- Scan documents as single PDFs.
- Clearly name all documents.
- Maintain documents with original signatures.
- Meet deadlines.
- Follow guidance from your CDS.



Questions? Contact me!

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