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COMMONWEALTH of VIRGINIA

Erik C. Johnston
Director

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

March 8, 2019

Mr. Paul Robinson
Executive Director
RISE
501 A Boush Street
Norfolk, VA 23510

RE: Contract #16-NDR-02
Coastal Community Resilience, Inc., DBA RISE
Contract Amendment #2

Dear Mr. Robinson:

After consideration and evaluation of your November 13, 2108 letter requesting a review of the Administrative budget category needs, status and future projections for RISE's activities in this budget category, the Department of Housing and Community Development (DHCD) hereby agrees to amending the above referenced budget category of the National Disaster Resiliency Grant Contract #16-NDR-02. As a result, DHCD agrees to reallocate an additional \$300,000 in administrative funds from the overall grant to RISE, which will result in a total of \$550,000 in administrative funds for RISE's administrative activities over the life of the grant.

HUD has approved the NDR Action Plan revision, at DHCD's request, to reflect this transfer of administrative funds. Please note that RISE's agreement, as a sub-recipient to the Commonwealth of Virginia's NDRC Grant Award, will be amended to an amount of the total allowable, eligible costs in carrying out the ACTIVITIES included in the PROJECT identified below in an amount not to exceed **\$5,550,000.00 (Five Million Five Hundred Fifty Thousand Dollars and zero cents)**.

Planning	\$	25,000.00
Project Cost	\$	4,975,000.00
Administrative	\$	550,000.00
Total:	\$	<u>5,550,000.00</u>



Virginia Department of Housing and Community Development | Partners for Better Communities
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To ensure that these administrative funds sustain RISE throughout the remainder of the NDR grant, DHCD will require that you submit an administrative budget for approval on or before June 1st of each year for RISE's planned spending plan for the following fiscal year. With the exception of the change(s) outlined above, all other general and special conditions of the original contract will remain unchanged and in full force and effect.

You may accept the amendment to the Contract #16-NDR-02 by executing this letter and returning an original signed copy me. You will also need to upload a copy into "Projects and Reports" in the Centralized Application and Management System (CAMS) as a contract document. This will then become part of your NDR Grant Contract documents.

Very truly yours,

DEPARTMENT OF HOUSING AND
COMMUNITY DEVELOPMENT



Authorized Officer

c: Katerina Oskarsson, RISE
Tonya Thomas, DHCD
D'Andre Riggins, DHCD
File

We, the undersigned, do hereby agree to further amend Contract #16-NDR-02 issued to us by the Department of Housing and Community Development dated May 24, 2017 and as amended on June 1, 2017, in the manner and to the extent described above.

Subrecipient:

Coastal Community Resilience, Inc., DBA RISE

By: Paul Robinson
Executive Director, RISE

By: 

Name: PAUL ROBINSON

Date: 3/18/19