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Director

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

February 24, 2022

By Email:

Dr. Paul Robinson
Executive Director
RISE
400 Granby St., Suite 306
Norfolk, VA 23510

RE: National Disaster Recovery Grant #16-NDR-02
Coastal Community Resilience, Inc., DBA RISE
Grant Agreement Amendment #4

Dear Dr. Robinson:

This contract amendment will clarify an issue that recently arose from the DHCD FY22 financial monitoring of RISE. DHCD's grant agreement with RISE is being amended to ensure compliance with the programmatic requirements set forth in the Notice of National Disaster Resilience Competition Grant Requirements (CDBG NDR Federal Register Notice (81 FR 36557)). While the **total** for program administration cannot exceed five percent, either by DHCD alone, or in combination with units of general local governments (UGLGs) and subrecipients, the percentage of administrative allowance for RISE is capped at 10% of its grant award not to exceed \$550,000. DHCD remains in compliance with Public Law 113-2 (page 127 STAT 15) that a grantee may use up to five percent of its overall allocation for administrative costs.

The Special Conditions portion of your contract (item 4; page 9) to read as follows:

SPECIAL CONDITIONS

RISE's Administration Cap cannot exceed the 10% or \$550,000, however, individual administration amount may be increased based on the amount of program income received which ultimately increases the overall grant. The amount of possible administration increase would be relative to the overall grant increase.



You may accept the amendment to the Contract #16-NDR-02 by executing this letter and returning an original signed copy to me. You will also need to upload a copy into “Projects and Reports” in the Centralized Application and Management System (CAMS) as a contract document. This will then become part of your NDR Grant Contract documents.

Very truly yours,



Sandra Powell, Sr. Deputy Director
Community Development & Housing Division

**DEPARTMENT OF HOUSING AND
COMMUNITY DEVELOPMENT**

We, the undersigned, do hereby agree to further amend Contract #16-NDR-02 issued to us by the Department of Housing and Community Development dated February 24, 2022 and as amended in the manner and to the extent described above.

Subrecipient:

Coastal Community Resilience, Inc., DBA RISE

By: Paul Robinson
Executive Director, RISE

By: 

Name: Paul A. Robinson

Date: 2/25/22

cc: Katerina Oskarsson, RISE
Barbara Walker, RISE
Danielle Robertson, DHCD
Tonya Thomas, DHCD

