

STATE BUILDING CODE TECHNICAL REVIEW BOARD
MEETING MINUTES
July 21, 2023
Virginia Housing Center
4224 Cox Road Glen Allen, Virginia 23860

Members Present

Mr. James R. Dawson, Chairman
Mr. Vince Butler
Mr. Daniel Crigler
Mr. David V. Hutchins
Mr. Joseph Kessler (arrived after approval of the
May 12, 2023 meeting minutes)
Ms. Christina Jackson
Mr. R. Jonah Margarella
Mr. Eric Mays, PE
Ms. Joanne Monday
Mr. James S. Moss
Mr. Aaron Zdinak, PE

Members Absent

Mr. Alan D. Givens
Mr. W. Shaun Pharr, Esq., Vice-Chairman
Ms. Elizabeth White

Call to Order The meeting of the State Building Code Technical Review Board (“Review Board”) was called to order at approximately 10:00 a.m. by Chair Dawson.

Roll Call The roll was called by Mr. Luter and a quorum was present. Mr. Justin I. Bell, legal counsel for the Review Board from the Attorney General’s Office, was also present.

Approval of Minutes The draft minutes of the May 12, 2023 meeting in the Review Board members’ agenda package were considered. Mr. Zdinak moved to approve the minutes with the editorial change adding the words “*and passed*” after the word “*Moss*” on line 109 of page 9 of the agenda package. The sentence now reads:

The motion was seconded by Mr. Moss *and passed* with Mr. Mays abstaining.

The motion was seconded by Mr. Crigler and passed with Messrs. Butler and Margarella and Mses. Jackson and Monday abstaining.

Final Order Fairfax County: Appeal No. 22-16:

After review and consideration of the final order presented in the Review Board members’ agenda package, Mr. Mays moved to approve the final order with two editorial changes.

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Remove the last paragraph of Section III Findings of the Review Board, line 74-77 of page 17 of the agenda package, and add the following paragraph:

“The Review Board found that a carport had been constructed between 1972 and 1976 based on aerial photographs provided in the record and testimony that no record of the required permits existed in the county database. The Review Board further found that the removal and installation of new gas appliances in the main dwelling occurred without the required permits.”

Remove the last paragraph of Section IV Final Order, line 91-94 of page 19 of the agenda package and add the following paragraph:

“The decision of the County is upheld and the decision of the local appeals board is overturned because the carport was constructed between 1972 and 1976 based on aerial photographs provided in the record and testimony that no record of the required permits existed in the county database, and that the removal and installation of gas appliances in the main dwelling occurred without the required permits.”

The motion was seconded by Mr. Kessler and passed with Messrs. Butler and Margarella and Ms. Jackson and Monday abstaining.

Interpretations

Approval of Interpretation 01/2023:

After review and consideration of Interpretation 01/2023, presented in the Review Board members’ agenda package, Mr. Hutchins moved to approve Interpretation 01/2023 as presented. The motion was seconded by Mr. Moss and passed with Messrs. Butler and Margarella and Ms. Jackson and Monday abstaining.

Public Comment

Chair Dawson opened the meeting for public comment. Mr. Luter advised that no one had signed up to speak. With no one coming forward, Chair Dawson closed the public comment period.

New Business

Request for Interpretation of Paul Koll (Gloucester County):
Interpretation Request No. 03-23:

After a brief discussion about the interpretation request from Paul Koll of Gloucester County and the requisite information gathered by the secretary, as directed by the Review Board at the May 12, 2023 meeting and provided in the Review Board members’ agenda package, Mr. Koll withdrew his request for interpretation.

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Secretary's Report

Mr. Luter pointed the Review Board members to Draft Review Board Policy #32 presented in the Review Board members' agenda package, found on page 63. After a brief discussion, Mr. Luter withdrew the draft policy from consideration.

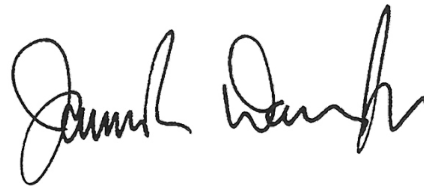
Mr. Luter informed the Review Board of the current caseload for the upcoming meeting scheduled for September 22, 2023.

Mr. Bell provided legal updates to the Review Board members.

Adjournment

There being no further business, the meeting was adjourned by proper motion at approximately 12:00 p.m.

Approved: September 22, 2023



Chair, State Building Code Technical Review Board



Secretary, State Building Code Technical Review Board